

ST JOHN PARISH COUNCIL

**MINUTES OF THE ANNUAL GENERAL MEETING OF ST. JOHN PARISH COUNCIL HELD IN ST JOHN VILLAGE HALL ON THURSDAY 21 MAY 2015 AT 7.50PM.**

**DECLARATIONS OF INTEREST:**

CLLR R TRICK - DELARED AN INTEREST IN ITEM 4.8 UNDER FINANCE (PAYMENT OF CHEQUES) AND TOOK NO PART IN THAT RESOLUTION) .

**PRESENT:**                    **MR R HOSKIN (CHAIRMAN),**  
**MR D RICHARDS (VICE CHAIRMAN)**  
**MR R TRICK, MRS J HIRST,**  
**MR H EVERARD, MR R WALDOCK.**  
**NO PARISHIONERS.**

**APOLOGIES:**    **MR G TRUBODY (CORNWALL COUN CILLOR)**

1.    **TO ELECT OFFICERS FOR 2015/2016.**

Cllr Roy Hoskin said due to pressure of work he would have to stand down as Chairman. Cllr D Richards was asked if he would take the chair for the next twelve months and replied that he fully appreciated Roy's predicament and was willing to serve the Parish as Chairman during the present financial year.

1.1    Chairman

proposed by:    CLLR R HOSKIN  
seconded by:    CLLR R WALDOCK

THAT:    The Parish Council elect CLLR D RICHARDS  
CHAIRMAN FOR 2015/2016.

CARRIED UNANIMOUSLY

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1.2    Vice Chairman

Before electing a new Vice Chair, Cllr Richards thanked Cllr Hoskin for his excellent & loyal service over the last few years. His contribution was much appreciated and the Council was pleased he had agreed to serve as Vice Chair.

proposed by:    CLLR D RICHARDS  
seconded by:    CLLR MRS J HIRST

THAT:    The Parish Council elect CLLR R HOSKIN  
VICE CHAIRMAN for 2015/2016.

CARRIED UNANIMOUSLY.

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**ST JOHN PARISH COUNCIL**

**2. MINUTES OF FEBRUARY 2015 QUARTERLY MEETING.**

- 2.1           proposed by:     CLLR R WALDOCK  
              seconded by:    CLLR H EVERARD  
THAT: The February 2015 Quarterly Minutes were  
              a TRUE record and should be signed by the  
              Chairman, Cllr D Richards.  
                                  CARRIED UNANIMOUSLY

- 2.2    Matters Arising  
The Clerk referred to an e-mail from Millbrook Parish Council offering to collaborate with other Rame Peninsula Parishes on future road gritting, grass cutting and drain clearance services. The Council had registered their interest, but to date no further information had been received.  
AGREED: this information be noted.

**3. ADMINISTRATION**

- 3.1    Barclays Bank changes to Business Customer Agreement.  
AGREED: the information be noted.
- 3.2    The Pensions Regulator. AGREED: Although the only employee of the Council was the Clerk, and she was not eligible for a pension plan, the Clerk should liaise with the Regulator to obtain further information for future use.
- 3.3    The Government's new Transparency Code for local Councils required every Council set up their own Website, the site to be up and running by the 1<sup>st</sup> July 2015. The Chairman advised a website for the Rame Peninsula Neighbourhood Development Plan had already been set up and it was envisaged that the five Villages would be able to access and use that site. The Clerk pointed out that St John Parish Council also had a page on the Cornwall Council website.  
AGREED: The finance required to set up and run their own website would be prohibitive for such a small Community, so the Clerk should approach Cornwall Council to enquire if it was possible for the Parish Council to use the St John page on the Cornwall website and how much it would cost. The Chairman Would consult with the NDP administrative group and enquire if a tutorial evening could be arranged for the Clerk and her husband.

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**4. FINANCE.**

4.1 Parish Council's Quarterly Accounts from Feb 2015 to May 2015:

proposed by: CLLR R HOSKIN  
seconded by: CLLR R WALDOCK

THAT: The Parish Council accepted & agreed February to May 2015 Accounts were a TRUE Record.

CARRIED UNANIMOUSLY

4.2 Parish Council's Annual Accounts for 2014/2015.

proposed by: CLLR R HOSKIN  
seconded by: CLLR MRS J HIRST

THAT: Parish Council accepted & agreed the Annual Accounts for 2014/2015 were a TRUE Record.

CARRIED UNANIMOUSLY.

4.3 Notice of Audit to 31 March 2015.

The Clerk advised the Internal Audit of the 2014/2015 Accounts had taken place and there were no problems.

4.3.1 proposed by: CLLR MRS J HIRST  
seconded by: CLLR R HOSKIN

THAT: The Parish Council agree Section 1 - Accounting Statements 2014/15 for St John PC be signed by the Chairman & Clerk.

CARRIED UNANIMOLUSLY.

4.3.2 proposed by: CLLR MRS J HIRST  
seconded by: CLLR R HOSKIN

THAT: The Parish Council agree Section 2 - Annual Governance Statement 2014/15 be signed by the Chairman & Clerk

CARRIED UNANIMOUSLY.

4.3.3 proposed by: CLLR MRS J HIRST  
seconded by: CLLR R HOSKIN

THAT: Parish Council agreed Receipts & Payments Statement be signed by the Chairman and Clerk.

CARRIED UNANIMOUSLY

4.3.4 proposed by: CLLR MRS J HIRST  
Seconded by: CLLR R HOSKIN

THAT: Parish Council agreed the Supporting Statement be signed by the Chairman and Clerk.

CARRIED UNANIMOUSLY.

4.4 The Parish Council agreed Mr Abraham's Internal Audit Report for 2014/2015 be accepted and Noted.

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4.5 proposed by: CLLR R HOSKIN  
seconded by: CLLR MRS J HIRST  
THAT: The Parish Council agreed The Risk Assessment  
for 2015/16 be accepted as a TRUE analysis.  
CARRIED UNANIMOUSLY

4.6 proposed by: CLLR R WALDOCK  
seconded by: CLLR R HOSKIN  
THAT: The Parish Council resolve and agree the  
Clerk's salary be paid by Direct Debit in May  
2015, June 2015, July 2015 and August 2015.  
CARRIED UNANIMOUSLY.

4.7 Accounts (Receipts).  
CC - Half-Year Precept Payment 2015/2016 £2000:12

4.8 PAYMENTS.

100623	- Mr K Abraham - Internal Audit Fees to 31/3/15	£ 50:00
100624	- Zurich Insurance - Insurance 2015/2016	£227:13
100625	- St John Recreation Hall -Hire of Hall	£ 15:00
100626	- CALC - 2015/2016 Affiliation Fees	£152:56
100627	- Mrs CA Cook - Computer Services 2015/16	£150:00
100628	- CommuniCorp Clerks & Councils mag. 2015/16	£ 12:00
100629	- NALC - LCR Subscription for 2015/16	£ 17:00
100230	- Millbrook Parish Council - NDP contribution	£100:00
100631	- Print Options - Quarterly Photocopying	£ 87:00
	Total:	£835:69

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proposed by: CLLR R HOSKIN  
seconded by: CLLR WALDOCK  
THAT: The Parish Council agree the above accounts  
totalling £835:69 be paid as soon as possible.  
CARRIED UNANIMOUSLY.

5. **RAME CLUSTER, CORNWALL GATEWAY, CALC,  
CRCC, TORPOINT POLICE, ENVIRONMENT AGENCY -  
WEEKLY/MONTHLY REPORTS.**

5.1 Cornwall Gateway  
5.1.1 E-mail from C Thomson, the new Community Link  
Officer at Cornwall Gateway  
AGREED: the information be noted.

5.2 Rame Cluster  
5.2.1 e-mail from Cllr Richards regarding NDP Policy  
Drafting. AGREED: Information be noted.

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### 5.2.1 (cont'd)

Cllr Richards advised he had successfully applied for and received a Grant of £3,500 to cover the expenses to complete the NDP. Kerenza Heald would project manage the printing of the NDP documents and make them available on line, there would then be a final 6 week public consultation. Then the NDP Documents would be placed on display in the 5 Village Halls, in Antony, Maker with Rame, Millbrook, St John and Sheviock. Afterwards the Plan would be passed to a professional Consultant Planner who would scrutinise and check all the documentation and if satisfied they met all the criteria would give his approval.

5.2.2 e-mail from Cllr Richards advising CC intend to improve the signage to St John Village. Noted.

### 5.3 Torpoint Police.

5.3.1 April 2015 Monthly Report. NOTED.

## 6. ENVIRONMENTAL CORRESPONDENCE.

6.1 Cllr Mrs J Hirst asked the Parish Council to consider approaching British Telecom requesting they install an Emergency Telephone in the empty telephone box at Freathy. It was impossible to obtain a mobile signal on the beach or at the top of the cliff.

AGREED: The Clerk should contact BT

6.2 e-mail from CC advising SW Water will carry out work On Hounster Hill, Millbrook on 24/25 June 2015.

AGREED: information be noted.

## 7. PLANNING

7.1 e-mail; from CCllr G Trubody concerning Planning Applications no longer being published in the local press. **AGREED:** Information be noted.

### 7.2 PLANNING APPLICATIONS.

7.2.1 Planning Number: PA15/02524 - Demolition of an existing detached toilet, formation of single storey toilet extension, installation of 2 roof lights & bi-folding doors to front. Re-cladding with timber effect cladding at Whirlwind No: 1 Field, Freathy for Mr Brendan Wavish.

PARISH COUNCIL RESPONSE: NO OBJECTIONS.

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7.2.2 Planning Number: PA15/01440 - Single storey Extension to side/front at Rame View No: ml Field, Freathy for Mr Nigel Warmington.  
PARISH COUNCIL RESPONSE: No objections as extension evens up shape of building within the 10%.  
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7.2.3 Planning Number: P15/01338 - Construction of Holiday Chalet at Tregonhawke, Military Road for Mrs Jane Abey.  
PARISH COUNCIL RESPONSE: Initial response No Objections. However after receipt of e-mail from CC Pl.Offr advising as the original chalet was ordered to be demolished in the 1980s by the local Council, also as the site is within the open countryside and therefore contrary to the Caradon Local Plan First Alteration, the application would be recommended for refusal. On receipt of this information the Parish Council altered their response and agreed it should be refused.  
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7.2.4 Planning Number: P/1502976 - Request for Screening Opinion for the erection of single 500kw wind turbine on land north east of Lower Withnoe Barton, Freathy for Aardvark EM Ltd. Parish Council not consulted.  
Cornwall Council Decision: No screening required.  
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7.3 Letter from Parish Council's Vice Chair to Barham Deakin Associates in response to a meeting between Cllrs and Mr Barham in respect of the owner's plans for the development of St John Inn. This item was discussed in detail with 20 Parishioners during the Annual Parish 2015 Meeting. The decision will be placed at the end of these minutes named APPENDIX I.  
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7.4 e-mail received from Waldon Telecom on behalf of ARQIVA entitled "Prior Consultation" - BBC Digital Audio Broadcasting (DAB) at Higher Withnoe Farm, Withnoe Lane. Parish Council unanimously agreed that when an Application was received they had NO OBJECTIONS to this proposal  
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8. **DATE OF NEXT MEETING.**

**ST JOHN PARISH COUNCIL**

8.1 AGREED: The next quarterly meeting of St John Parish Council will take place on Thursday 4th September 2014 in the Freathy Sports & Social Hall at 7.30pm.

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9. **MATTERS FOR DISCUSSION.**

Cllr Richards said while walking his dog he had spoken to the Site Manager for the Antony Estate Solar Farm who told him any Parish Councillors who wished to visit and view the site would be very welcome. Every Councillor stated they would like to see the construction progress, so the Chairman said he would make the arrangements and organise a suitable time.

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**THERE BEING NO FURTHER BUSINESS FOR DISCUSSION THE CHAIRMAN, MR. DEREK RICHARDS, CLOSED THE MEETING AT 9.00PM.**