

**Approved Minutes** of St John Parish Council Meeting on Thursday 18th May 2017 at 7.40pm in St Johns Village Hall .

**Those present** : Mrs D Richards ,Mr R Hoskin , Mrs J Hirst, Mr R Trick, Mr H Everard , Mr C Trevitt ,Mrs Cook, Clerk to St John Parish Council, and Mrs Allen .

**1.17 Apologies for absence.** None.

**2.17 Election of Officers.**

Cllr Richards duly appointed as Chairman for 2017/2018.

Proposed by: Cllr Trevitt

Seconded by: Cllr Hirst

Cllr Hoskins duly appointed as Vice Chairman for 2017/2018.

Proposed by: Cllr Hirst

Seconded by: Cllr Everard

**3.17. Declarations of interest :**

Cllr Trick and Cllr Everard declared a pecuniary interest in Finance payments.

**4.17 Minutes of the March 2017 meeting were approved by St John Parish Council.**

**5.17 Matters arising.**

**5.17a , 2.2 (Nov 2016) St.John Inn.**

The application to separate the cottage from the St John Inn has been approved by Cornwall Council.

**5.17b , 3.1 (March 2017) Annual Audit.**

Mrs Jill Padmore had agreed to carry out the 2016/17 Internal Audit. The fee will be £60.

**6.17 Finance**

**6.17 a Quarterly Accounts from Feb 2017 to May 2017.**

Were reviewed and approved by St.John Parish Council.

**6.17 b Annual Accounts for 2016/2017.**

Were reviewed and approved by St.John Parish Council.

**6.17 c The Annual Governance and Accounts Statement.**

Was reviewed and approved by St.John Parish Council.

**6.17 d The Annual Audit Report .**

Was reviewed and approved by St.John Parish Council.

**6.17 e Cancellation of the direct debit to Mrs Cook.**

Was reviewed and approved by St.John Parish Council.

**6.17 f Clerk payments.**

The monthly salary payments and expenses for Mrs Allen as per the agreed contract issued in May 2017.

Was reviewed and approved by St.John Parish Council.

**6.17 g Donations to Charity.**

Cornwall Air Ambulance £ 50.

iSight Cornwall £ 50.

Were reviewed and approved by St.John Parish Council.

**6.17 i Receipts.**

The half-Yearly Precept Payment 2017/2018 of £3,069.55 was received in April 2017.

**6.17 j Payments.**

Payee and details	CHEQUE	Gross
Business Web Solutions	100678	133.00
Zurich Insurance	100679	243.02
St.John Hall	100680	15.00
Calc	100681	171.19
Coounicorp Clerk and Council Magazine	100682	12.00
Print Options	100683	42.00
Mr Everard Signage	100684	153.60
Cornwall Air Ambulance	100685	50.00
iSight Cornwall	100686	50.00
Revitalise	100687	50.00

Total expenditure of £ 919.81 was reviewed and approved by St. John Parish Council .

**6.17 k Parish Community Fund ( Solar Field funding).**

Cllr Richards met with Antony Estate representatives regarding the construction of a Public Footpath between Efford Bridge and Antony Village.

Antony Parish Council, however, are not willing to contribute towards the construction costs of this footpath.

**6.17 m Annual Maintenance and Footpath Contract.**

The Parish Council reviewed and agreed that the Ground Maintenance and Footpath contract be awarded to All Seasons Garden Services (Mr Horrell) for 2017/18.

**7.17 Policies for review.**

**Risk Assessment Policy** was reviewed and approved by St.John Parish Council.

### **8.17 Correspondence.**

**8.17 a** E-mail from Cllr Richards to **Cornwall Highways** and their reply was noted.

**8.17 b** Various e-mails concerning **LMP payments** were noted as other councils raise concerns that the LMP payment does not cover the costs of strimming the footpaths in Cornwall.

**8.17c** E-mail re possible purchase of **St John Inn** and Cllr Richards reply was duly noted.

**8.17d** E-mail South West Coastal Access (NE) – Re: possible improvements to public access along the **South West Coast Path** between St Mawes and Cremyll.

**Action:** Cllr R Hoskin will contact the Coastal Access Delivery Team and make enquiries and report back to the September meeting.

### **9.17 Rame Cluster Update.**

Extract from Cllr D Richards Chairman's address to the Annual Parish Meeting as follows:

"The Rame Neighbourhood Development Plan is a most significant milestone for the 5 Parishes in the Peninsula. The Plan was approved by Cornwall Council to go to local referendum and whilst the referendum was held just after our reporting year, it is appropriate to include in this report that the Plan has now been approved and by approximately 86% of the 55% from the Peninsula that voted. This is a hugely significant achievement for the people of the peninsula as it sets policies which will go a long way to protecting us from inappropriate development, and in fact, becomes the highest level of planning rules and policies for all development applications. The Caradon Local Plan is now "dead" and the Cornwall Local Plan and our NDP, together with the National Planning Framework are the only relevant planning requirements (with the exception of Clause Four policy for Freathy which has been retained from the Caradon Plan)."

### **10.17 Planning.**

**10.17a** PA17/02375 Proposed loft conversion at Tremardek, Military Rd for Mr Peter Hawes.

PARISH COUNCIL'S RESPONSE: Chalet size appears to stay the same. However, this is clearly a two storey building.

The Parish council is not sure this is within the Whitsand Bay Planning policy. Cornwall Planning should review this one.

**10.17b** PA17/02109 Demolition & reconstruction of existing chalet style single storey dwelling at Sunnycroft, 2 Withnoe Terrace, Millbrook PL10 1JS for Mrs Marisa Hessian.

PARISH COUNCIL'S RESPONSE: Providing new proposed building is not over 10%

of existing chalet (plans do not show size of existing chalet) – the Parish Council had no objection to this .

**11.17 Any other business.**

(Discussed at 7.15-7.25pm)

Mr Christian Ferris outlined the dangerous increase in large vehicles using St John as a short-cut between Torpoint and Millbrook. He considered that the signage and road furniture was inadequate and poorly positioned and all 6ft6 limits appeared to be non-enforceable. He requested the Parish Council's help to obtain better and clearer signage for all the approach roads leading to and from St John .

Various suggestions were made - harangue Cornwall Highways for better signage, The Parish could carry out their own survey, call on Cornwall Council to refresh the speed bumps, re-paint etc. or the Parish Council could purchase and erect their own signs.

**Action :** The Parish Councillors agreed to accompany Mr Ferris around the village and carry out their own inspection to define what is required and then liaise with Cornwall Highways, who are bound by the Ministry of Transport's rules.

The Chairman thanked Mr Ferris for his concerns and interest.

**12.17 Date of next meeting.**

Thursday 7th September 2017 in the Freathy Sports & Social Hall at 7.30pm.

Meeting closed at 8.45pm.