

## St John Parish Council

Draft Minutes of St John Parish Council Meeting held on Thursday 7<sup>th</sup> September 2017 at 7.30pm at Freathy Sports and Social club.

**Those present** : Mr R Hoskin , Mr R Trick, Mr H Everard , Mr C Trevitt and Mrs C Allen Clerk to St John Parish Council.

### **13.17 Apologies for absence.**

Mrs J Hirst, Mr D Richards and Mr G Trubody.

### **14.17 Declarations of interest relating to items on the agenda.**

None.

### **15.17 Minutes of the Annual meeting 18<sup>th</sup> May 2017.**

Approved and signed.

### **16.17 Minutes of the meeting 18<sup>th</sup> May 2017.**

Approved and signed.

### **17.17 Matters arising from the previous meetings.**

**17.17 a** 5.17 b **Annual Audit.** The Audit has been approved by the Internal auditor and is with the External auditors for consideration.

### **17.17 b** 8.17 d **South West Coast coastal access.**

Cllr Hoskin gave a resume of his conversation with Neil Sherward who is reviewing the marine and coastal access routes on behalf of Natural England. Their remit is to undertake a survey of the existing coastal paths and contact the landlords of the paths and offer help, advice and in some cases funding to maintain and improve them. He will prepare a report for the government for September 2019.

Cllr Hoskin has informed him of some areas of concern within the parish.

### **17.17 c** 11.17 **Traffic issues in St John / St John signage** – See Report 1 from Cllr Richards.

It was reported that some remedial work on existing road signs and possibly some road painting in St John will be scheduled by Cornwall Council.

The councillors considered Cllr Richards report recommending some new signage and agreed to support Option 1.

High visibility backing to the 6' 6 " and except access signs (both sides) at a cost of £ 500. Proposed C Trevitt.

Seconded H Everard.

All councillors were in agreement.

A traffic survey was thought to be a good idea and will be discussed at the next meeting of the Parish Council.

**Action:** Clerk to investigate how we instigate this.

**Action :** Cllr Richards/ Clerk to place an order for the new signage.

## 18.17 Correspondence.

**18.17 a** Email : Tremayne Carew Pole re: **Footpath update** – See Report 2 from Cllr Richards.

The councillors considered the new route but preferred to adopt the original one proposed to Tremayne Carew Pole by the Council.

**Action** : Cllr Richards to go back to Antony Estates and aim to renegotiate the original footpath.

**18.17 b** Email : **Electoral services** - Invoices for the Election recharges to be issued at the end of September.

This was noted.

The councillors agreed to approve the invoice to a maximum £ 500 budget.

Proposed Cllr Hoskin.

Seconded Cllr Trevitt.

All councillors were in agreement.

## 19.17 Planning.

Planning Applications St John 2017		Application	Application	
		Validated	Approved	
PA17/00230	Bramble barn	09/01/2017	20/04/2017	
PA17/02109	Sunnycroft	13/03/2017	02/06/2017	
PA17/03967	Jubilee	09/05/2017	29/06/2017	
PA17/00352	Lamorna	24/07/2017	14/06/2017	
PA17/04808	Markudi	01/06/2017	27/07/2017	
PA17/05042	Dragonhold	24/05/2017	17/08/2017	
PA17/07054	Tremardek	26/07/2017		
PA17/07695	Beau Vale	16/08/2017		
PA17/07450	Bel Nor Cot			Awaiting paperwork

Enforcement notice Sunnycroft – Case closed no breach of planning.

Enforcement notice Bel Nor Cot – Planning permission now submitted to Cornwall Council.

The Council have recently received two planning applications PA17/ 07695 and PA17/ 07054 which appear to contravene the Whitsand bay planning regulations as they have 2 storeys. The Council have not given their support to these applications. However the Cornwall Council planning officer J Sandercock has written to the council with reference P17/07054 Tremardek indicating that he is in favour of this application asking the council to review their position.

The Council agreed that they needed to take further advice before making a decision.

**Action:** Clerk to contact Cllr Trubody and S Murray MP to seek their advice on this matter.

**Action:** Clerk to contact Mr Sandercock to ask for more time for St John Council to seek advice and consider his request.

## 20.17 Finance.

### 20.17 a Summary Finance Report

St John Parish Council  
RECEIPTS AND PAYMENTS 2017/18 as 7th September 2017

2016/17		2017/2018	2017/2018	
		Budget	Actual	%
£	RECEIPTS	£	£	
6,309	Brought Forward	5,850	5,850	
4,895	Precept	6,000	3,000	50
39	LMP footpath			0
92	CTS Grants	140	70	50
	Website transparency funding	1,015	1,015	100
150	Donation			
2	Interest			
77	VAT refund			0
3,083	Community Benefit funding	3,083		0
<b>8,338</b>		<b>£10,238</b>	<b>£4,085</b>	<b>40</b>
<b>PAYMENTS</b>				
	VAT		49	0
1,500	Clerk Salary	1,500	789	53
258	Clerking expenses	500	93	19
188	Subscriptions	250	188	75
670	Grass control	750	0	0
4,046	Community benefit projects and donations	1,750	1,000	0
20	Hall Rent	40	15	38
1,075	Noticeboard			
13	Misc / Signage/ Wreath	350	128	37
161	Transparency funding Website	1,015	133	13
	Election fees	500		0
50	Audit fee	60	60.00	100
150	Computer	175	0	0
250	Section 137	150	250	167
236	Insurance	275	243	88
180	Printing and Stationery	250	76	30
<b>8,797</b>	<b>TOTAL</b>	<b>£7,565</b>	<b>£3,025</b>	<b>40</b>
	Profit/ ( Loss)	<b>£2,673</b>	<b>£1,060</b>	
	Cfwd 2017/ 2018	<b>£8,523</b>		
	<b>Community Benefit Fund</b>		<b>£1,120</b>	
	<b>Total Funds excluding CB fund</b>		<b>£5,789</b>	

The Finance report was reviewed and accepted.

Proposed by Cllr Trevitt

Seconded by Cllr Trick.

All councillors in agreement.

### **20.17 b Receipts**

The grant application made by Councillor Richards on behalf St John Parish Council was accepted and the council received £ 1015 from Nalc scheme for Transparency the Funding initiative.

The 50 % precept / Cts grant was processed £ 3,069.55 on 7/9/2017.

### **20.17 c Expenditure**

Cheques approved	Cheques	£
Clerking June	100690	162.46
Good Councillor Guide	100689	17.40
J Padmore Audit	100691	60.00
Clerking July	100692	219.40
Clerking Aug	100693	132.44
Printing ink	100694	32.49
St John Defibrillator	100695	1000.00
Remembrance Wreath	100696	100.00
Mrs C Cook expenses	100697	129.43

Total expenditure approved £ 1,853.62

Proposed Cllr Hoskin.

Seconded Cllr Trevitt.

All councillors agreed these payments.

The council agreed to approve the clerks salary and appropriate expenses for September and October 2017.

### **20.17 d Bank mandate.**

Barclays have requested further information before the signatory changes can be made.

**Action:** Clerk to send off appropriate signed paperwork.

## 20.17 e Bank Reconciliation

BANK RECONCILIATION	CHEQUE	Payments	Receipts	Combined Bank balance
Payee and details		Dr	Cr	
Current Account bfwd 31/3/2017				£8,918.71
Print Options	100672	35.00		£8,883.71
H Everard Footpath	100673	304.27		£8,579.44
D Richards Footpath	100674	95.81		£8,483.63
P Tanner Footpath	100675	634.00		£7,849.63
Freathy Youth & Social Club Oil tank	100676	1,250.00		£6,599.63
Freathy Youth & Social Club Heating	100677	750.00		£5,849.63
<b>Receipts / Payments 1/4/17 onwards</b>				
Precept 50 % payment			3,000.00	£8,849.63
CTS 50 % payment			69.55	£8,919.18
Business Web Solutions	100678	133.00		£8,786.18
Zurich Insurance	100679	243.02		£8,543.16
St.John Hall rent	100680	15.00		£8,528.16
Calc	100681	171.19		£8,356.97
Clerk and Council Magazine	100682	12.00		£8,344.97
Print Options	100683	42.00		£8,302.97
Mr Everard A 2 Z Signage	100684	153.60		£8,149.37
Cornwall Air Ambulance	100685	50.00		£8,099.37
iSight Cornwall	100686	50.00		£8,049.37
Revitalise	100687	50.00		£7,999.37
Clerking April C C	D/ D	125.00		£7,874.37
Clerking May CC	D/ D	125.00		£7,749.37
Clerking June CC	D/ D	125.00		£7,624.37
Clerking June	100690	168.21		£7,456.16
Good Councillor Guide	100689	17.40		£7,438.76
J Padmore Audit	100691	60.00		£7,378.76
Clerking July	100692	219.40		£7,159.36
Clerking expenses Aug	100693	132.44		£7,026.92
Printing ink	100694	32.49		£6,994.43
Transparency fund			1,015.00	£8,009.43
St.John Hall Defibrillator	100695	1,000.00		£7,009.43
British Legion Poppy wreath	100696	100.00		£6,909.43
		£ 3,024.75	£ 4,084.55	
<b>Bank Statement 4/8/2017</b>	<b>Current</b>			<b>£2,357.43</b>
<b>Bank Statement 6/6/2017</b>	<b>Savings</b>			<b>£6,036.33</b>
<b>Uncleared cheques/ income</b>				<b>£1,484.33</b>

<b>TOTAL FUNDS AVAILABLE 1/9/2017</b>	<b>£6,909.43</b>
<b>Solar benefit funds available 1/9/17</b>	<b>£1,120.32</b>
<b>PARISH COUNCIL FUNDS AVAILABLE 1/9/2017</b>	
<b>( Excluding Solar Community benefit fund)</b>	<b>£5,789.11</b>

Highlighted items are cleared items

#### 20.17 f

##### **St John Community Benefit Fund ( Solar farm).**

Available funding 7/9/2017 £1,120.32

Expenditure 2017/18 Defibrillator £1,000.00

##### **Items approved for 2017/18**

St John Footpath initiative £454.00

Freathy Stop the dumping campaign £500.00

**TOTAL £ 954.00**

**Funds unallocated 2017/18 £ 166.32**

**Action :** Cllr Richards to organise a meeting to discuss the Solar Community fund projects prior to 17<sup>th</sup> November 2017 meeting.

#### 21.17 Aob.

None.

**22.17 Next meeting Thursday 16<sup>th</sup> November 2017 at St John Village Hall 7.30pm.**