

**DRAFT Minutes** of St. John Parish Council meeting on Thursday 17th May 2018 at 7.30pm in St Johns Village Hall.

**Those present** : Mr D Richards ( Chairman), Mr R Hoskin (Vice Chairman) Mrs J Hirst, Mr H Everard , Mr C Trevitt , and Mrs Allen Clerk to St John Parish Council.

**1.18 Apologies for absence.**

Cllr Trick.

**2.18 Election of Chairman and Vice Chairman.**

Cllr Richards was duly elected as the Chairman of St John Parish Council .

Proposed by Cllr Hoskin . Seconded by Cllr Trevitt.

Cllr Hoskins was duly elected as the Vice Chairman of St John Parish Council.

Proposed Cllr Hirst. Seconded by Cllr Everard.

**3.18 Declarations of interest relating to items on the agenda.**

None.

**4.18 Minutes of the Parish Council meeting** 1<sup>st</sup> Feb 2018.

Approved and signed.

**5.18 Matters arising from the minutes 1<sup>st</sup> Feb September 2018.**

**5.18 a** 40.17 b 26.17 b 17.17 c 11.17 **Traffic issues in St John / St John signage.**

Waiting on Cormac to make signage **Action** : Cllr Richards to follow up.

**5.18 b** 40.17 d 26.17 e 17.17 b 8.17 d **South West Coastal footpath access.**

Cllr Hoskin has contacted Mr Sherwood and confirmed that the Coastal footpath has been reviewed. The subsequent alterations to the path are not in St John Parish.

Cllr Hoskin raised concerns about a 20m stretch of path near Sharrow where the fence had disappeared and in his opinion needed replacing.

**Action:** Cllr Hoskins to email photographs to the Clerk.

**Action:** The Clerk to email

[southwesterncoastalaccess@naturalengland.org.uk](mailto:southwesterncoastalaccess@naturalengland.org.uk) with the concerns of the council.

**5.18 c** 40.17 e 28.17 **Proposed Boundary Commission changes.**

The Commission report has been delayed.

**5.18 d** 40.17 f 32.17 e **Road trimming in St John.**

This work has been completed.

**5.18 e** 40.17 h 32.17 g **Dog fouling / footpath signage in St John and Gooseford lane.**

Stickers have been purchased for St John and Freathy to encourage owners to bag the dog waste and take it home with them.

**5.18 f** 40.17 i 32.17 h **Online banking signatory.**

**Action:** Cllr Everard and Cllr Richards to organise.

#### **5.18 f 47.17 St John Memorial.**

Awaiting quote from Martin and Sons.

**Action:** Cllr Richards to follow up.

#### **6.18 Annual Governance Statement was reviewed and approved by the council.**

#### **7.18 Planning was reviewed.**

#### **8.18 Finance Reports for 2018/19 were reviewed and approved.**

#### **9.18 All listed items of expenditure was approved.**

**9.18 a** The Internal Audit fee of £ 65 was approved. Mrs Padmore to undertake the audit asap.

**9.18 b** The Clerking expenses for May, June, July and August were approved subject to receipts and invoices.

**9.18 c** The Zurich Insurance quote of £ 244.43 was approved.

**9.18 d** £ 500 was agreed to be budgeted for a Stained glass window insert to commemorate the 100 year anniversary of the end of WW1, subject to church approval.

**Action:** Cllr Everard to follow up approvals and liaise with C Ferguson over the quote.

#### **10.18 Solar Benefit Fund meeting.**

The Council reviewed the minutes from the meeting on 3<sup>rd</sup> May where the Sub- Committee discussed a number of issues including:

- The possible purchase of an area of woodland near Benskins wood by the Village Hall.
- Contacting Mrs Thompson to obtain a verbal agreement to extend a permissive footpath in St John. Volunteers will be required to clear the overgrown vegetation of 100m of pathway.
- Approval of £ 2000 towards the Freathy Defibrillator.
- Possible funding of outdoor play equipment for St John Village Hall.
- Possible allocation of any residual Solar Benefit Funding to be given to each of the Community Halls in St John and Freathy to help with their running costs.

## **11.18 Training .**

### **Action:**

**11.18 a** The Clerk to organise training on use of the website.

**11.18 b** The Clerk to organise training on General Data Protection Regulation when Calc issue a new date and venue in SE Cornwall.

## **12.18 Bus shelter repairs at Freathy.**

**Action:** The Clerk to obtain a quote from original suppliers for required brackets and fittings.

## **13.18 Military Road issues.**

### **13.18 a Clearway extension to 12 months.**

**Action :** Clerk to contact Cllr Trubody to get an update on 2019 Cluster Road Traffic Order.

### **13.18 b Subsidence issues along Military Road.**

**Action:** Cllr Hoskin to contact P Allen ( Cormac ).

## **14.18 Local Maintenance Partnership.**

The Council decided not to take up this offer.

**15.18 Date of next meeting Thursday 6<sup>th</sup> Sept at Freathy Social Club at 7.30pm.**

**Meeting closed at 9.15pm.**