

## St John Parish Council

NOTICE is hereby given that a meeting of the St John Parish Council will be held on Thursday 7<sup>th</sup> September 2017 at 7.30pm at Freathy Sports and Social club.

### AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to items on the agenda.**
- 3. Minutes of the previous meetings** 18<sup>th</sup> May 2017.
- 4. Matters arising from the previous meetings.**

**5.17 b** Annual Audit.

**8.17 d** South West Coast coastal access.

**11.17** Traffic issues in St John / St John signage – See Report 1 from Cllr Richards.

### **5. Correspondence.**

**5 a** Email : Tremayne Carew Pole re: Footpath update – See Report 2 from Cllr Richards.

**5 b** Email : Electoral services : Invoices for the Election recharges to be issued at the end of September.

### **6. Planning.**

| Planning Applications St John 2017 |              | Application | Application |                    |
|------------------------------------|--------------|-------------|-------------|--------------------|
|                                    |              | Validated   | Approved    |                    |
| PA17/00230                         | Bramble barn | 09/01/2017  | 20/04/2017  |                    |
| PA17/02109                         | Sunnycroft   | 13/03/2017  | 02/06/2017  |                    |
| PA17/03967                         | Jubilee      | 09/05/2017  | 29/06/2017  |                    |
| PA17/00352                         | Lamorna      | 24/07/2017  | 14/06/2017  |                    |
| PA17/04808                         | Markudi      | 01/06/2017  | 27/07/2017  |                    |
| PA17/05042                         | Dragonhold   | 24/05/2017  | 17/08/2017  |                    |
| PA17/07054                         | Tremardek    | 26/07/2017  |             |                    |
| PA17/07695                         | Beau Vale    | 16/08/2017  |             |                    |
|                                    |              |             |             |                    |
| PA17/07450                         | Bel Nor Cot  |             |             | Awaiting paperwork |

Enforcement notice Sunnycroft – Case closed no breach of planning.

Enforcement notice Bel Nor Cot – Planning permission now submitted to Cornwall Council.

## 7. Finance.

### 7 a Summary Finance Report

St John Parish Council  
RECEIPTS AND PAYMENTS 2017/18 as 7th September 2017

| 2016/17         |                                          | 2017/2018      | 2017/2018     |           |
|-----------------|------------------------------------------|----------------|---------------|-----------|
|                 |                                          | Budget         | Actual        | %         |
| £               | RECEIPTS                                 | £              | £             |           |
| 6,309           | Brought Forward                          | 5,850          | 5,850         |           |
| 4,895           | Precept                                  | 6,000          | 3,000         | 50        |
| 39              | LMP footpath                             |                |               | 0         |
| 92              | CTS Grants                               | 140            | 70            | 50        |
|                 | Website transparency funding             | 1,015          | 1,015         | 100       |
| 150             | Donation                                 |                |               |           |
| 2               | Interest                                 |                |               |           |
| 77              | VAT refund                               |                |               | 0         |
| 3,083           | Community Benefit funding                | 3,083          |               | 0         |
| <b>8,338</b>    |                                          | <b>£10,238</b> | <b>£4,085</b> | <b>40</b> |
| <b>PAYMENTS</b> |                                          |                |               |           |
|                 | VAT                                      |                | 49            | 0         |
| 1,500           | Clerk Salary                             | 1,500          | 789           | 53        |
| 258             | Clerking expenses                        | 500            | 93            | 19        |
| 188             | Subscriptions                            | 250            | 188           | 75        |
| 670             | Grass control                            | 750            | 0             | 0         |
| 4,046           | Community benefit projects and donations | 1,750          | 1,000         | 0         |
| 20              | Hall Rent                                | 40             | 15            | 38        |
| 1,075           | Noticeboard                              |                |               |           |
| 13              | Misc / Signage/ Wreath                   | 350            | 128           | 37        |
| 161             | Transparency funding Website             | 1,015          | 133           | 13        |
|                 | Election fees                            | 500            |               | 0         |
| 50              | Audit fee                                | 60             | 60.00         | 100       |
| 150             | Computer                                 | 175            | 0             | 0         |
| 250             | Section 137                              | 150            | 250           | 167       |
| 236             | Insurance                                | 275            | 243           | 88        |
| 180             | Printing and Stationery                  | 250            | 76            | 30        |
| <b>8,797</b>    | <b>TOTAL</b>                             | <b>£7,565</b>  | <b>£3,025</b> | <b>40</b> |
|                 | Profit/ ( Loss)                          | <b>£2,673</b>  | <b>£1,060</b> |           |
|                 | Cfwd 2017/ 2018                          | <b>£8,523</b>  |               |           |

|                                       |  |                  |  |
|---------------------------------------|--|------------------|--|
| <b>Represented by:-</b>               |  |                  |  |
| <b>Deposit Account Bank statement</b> |  | <b>£6,036.33</b> |  |
| <b>Current Account bank statement</b> |  | <b>£2,357.43</b> |  |
| (less O/s cheques/ O/s Income)        |  | <b>£1,484</b>    |  |
| <b>TOTAL</b>                          |  | <b>£6,909</b>    |  |
| <b>Community Benefit Fund</b>         |  | <b>£1,120</b>    |  |
| <b>Total Funds excluding CB fund</b>  |  | <b>£5,789</b>    |  |

Prepared by

24/8/2017

Caroline Allen - Responsible Financial Officer

## 7 b Receipts

The grant application made by Councillor Richards on behalf St John Parish Council was accepted and the council received £ 1015 from Nalc scheme for Transparency the Funding initiative.

## 7 c Expenditure

| Expenditure June- Aug 2017 | Cheques | £       |
|----------------------------|---------|---------|
| Clerking June              | 100690  | 162.46  |
| Good Councillor Guide      | 100689  | 17.40   |
| J Padmore Audit            | 100691  | 60.00   |
| Clerking July              | 100692  | 219.40  |
| Clerking expenses Aug      | 100693  | 132.44  |
| Printing ink               | 100694  | 32.49   |
| St John Defibrillator      | 100695  | 1000.00 |
| Remembrance Wreath         | 100696  | 100.00  |

Total expenditure £ 1,724.19

- **Approve expenditure Sept- Dec.**
- **Clerks salary and expenses Sept- Dec.**
- **Poppy Wreath.**
- **St John Defibrillator ( Solar farm fund).**

## 7 d Bank mandate update.

## 7 e Bank Reconciliation

| BANK RECONCILIATION                       | CHEQUE | Payments   | Receipts   | Combined Bank balance |
|-------------------------------------------|--------|------------|------------|-----------------------|
| Payee and details                         |        | Dr         | Cr         |                       |
| Current Account bfwd 31/3/2017            |        |            |            | £8,918.71             |
| Print Options                             | 100672 | 35.00      |            | £8,883.71             |
| H Everard Footpath                        | 100673 | 304.27     |            | £8,579.44             |
| D Richards Footpath                       | 100674 | 95.81      |            | £8,483.63             |
| P Tanner Footpath                         | 100675 | 634.00     |            | £7,849.63             |
| Freathy Youth & Social Club Oil tank      | 100676 | 1,250.00   |            | £6,599.63             |
| Freathy Youth & Social Club Heating       | 100677 | 750.00     |            | £5,849.63             |
| <b>Receipts / Payments 1/4/17 onwards</b> |        |            |            |                       |
| Precept 50 % payment                      |        |            | 3,000.00   | £8,849.63             |
| CTS 50 % payment                          |        |            | 69.55      | £8,919.18             |
| Business Web Solutions                    | 100678 | 133.00     |            | £8,786.18             |
| Zurich Insurance                          | 100679 | 243.02     |            | £8,543.16             |
| St.John Hall rent                         | 100680 | 15.00      |            | £8,528.16             |
| Calc                                      | 100681 | 171.19     |            | £8,356.97             |
| Clerk and Council Magazine                | 100682 | 12.00      |            | £8,344.97             |
| Print Options                             | 100683 | 42.00      |            | £8,302.97             |
| Mr Everard A 2 Z Signage                  | 100684 | 153.60     |            | £8,149.37             |
| Cornwall Air Ambulance                    | 100685 | 50.00      |            | £8,099.37             |
| iSight Cornwall                           | 100686 | 50.00      |            | £8,049.37             |
| Revitalise                                | 100687 | 50.00      |            | £7,999.37             |
| Clerking April C C                        | D/ D   | 125.00     |            | £7,874.37             |
| Clerking May CC                           | D/ D   | 125.00     |            | £7,749.37             |
| Clerking June CC                          | D/ D   | 125.00     |            | £7,624.37             |
| Clerking June                             | 100690 | 168.21     |            | £7,456.16             |
| Good Councillor Guide                     | 100689 | 17.40      |            | £7,438.76             |
| J Padmore Audit                           | 100691 | 60.00      |            | £7,378.76             |
| Clerking July                             | 100692 | 219.40     |            | £7,159.36             |
| Clerking expenses Aug                     | 100693 | 132.44     |            | £7,026.92             |
| Printing ink                              | 100694 | 32.49      |            | £6,994.43             |
| Transparency fund                         |        |            | 1,015.00   | £8,009.43             |
| St.John Hall Defibrillator                | 100695 | 1,000.00   |            | £7,009.43             |
| British Legion Poppy wreath               | 100696 | 100.00     |            | £6,909.43             |
|                                           |        | £ 3,024.75 | £ 4,084.55 |                       |



