

## St John Parish Council

NOTICE is hereby given that a meeting of the St John Parish Council will be held on Thursday 1<sup>st</sup> Feb at 7.30pm at St. John Villlage Hall.

### AGENDA

1. Apologies for absence.
2. Declarations of interest relating to items on the agenda.
3. Minutes of the previous meeting 16<sup>th</sup> November 2017
4. Matters arising from the previous meeting.

- 26.17 a 17.17 a 5.17 b **Annual Audit.** Invoice not issued.  
 26.17 b 17.17 c 11.17 **Traffic issues in St John / St John signage.**  
 26.17 d 18.17 a **St John to Antony footpath.**  
 26.17 e 17.17 b 8.17 d **South West Coastal footpath access.**  
 32.17 e **Road trimming in St John.**  
 32.17 f **Repainting the yellow lines at Freathy.**  
 32.17 g **Dog fouling signage in St John, Gooseford lane.**  
 32.17 h **Online banking signatory.**  
 35.17 **Improving Communication with Parishioners.**

5. Correspondence.
  - a. Email : Simon Ryan from Peninsular Trust re Affordable housing.  
Requesting a letter of support from Parish Councils for Project.
  - b. Email : Calc Transparency Code audit recommendations.
  - c. Shevioc PC – Cluster parking schedule.

### 6. Planning.

Planning Applications St John 2017			Application	Application	Comments
			Validated	Approved	
PA17/00230	Bramble barn	St John	09/01/2017	20/04/2017	
PA17/02109	Sunnycroft	Freathy	13/03/2017	02/06/2017	
PA17/03967	Jubilee	Freathy	09/05/2017	29/06/2017	
PA17/00352	Lamorna	Freathy	24/07/2017	14/06/2017	
PA17/04808	Markudi	Freathy	01/06/2017	27/07/2017	
PA17/05042	Dragonhold	Freathy	24/05/2017	17/08/2017	
PA17/07054	Tremardek	Freathy	26/07/2017		Refused
PA17/07695	Beau Vale	Freathy	16/08/2017		Withdrawn
PA17/07450	Bel Nor Cot	Freathy	11/09/2017		Refused
PA17/11026	Brimbles	St John	20/11/2017		No TPO
PA17/10882	Freathy Farmhouse	Freathy	05/01/2018		

## 7. Finance.

### 7 a Summary Finance Report

St John Parish Council

RECEIPTS AND PAYMENTS 2017/18 as 22nd Jan 2018

Including Community Benefit Funding

	2017/2018 Budget	2017/2018 Actual	%
<b>RECEIPTS</b>	<b>£</b>	<b>£</b>	
Brought Forward	5,850	5,850	
Precept	6,070	6,072	100
LMP footpath			0
CTS Grants	70	67	96
Website transparency funding	1,015	1,015	100
Donation			
Interest			
VAT refund			0
Community Benefit funding	3,083	3,083	0
	<b>£10,238</b>	<b>£10,237</b>	<b>100</b>
<b>PAYMENTS</b>			
VAT		71	0
Clerk Salary	1,500	1,345	90
Clerking expenses	500	326	65
Subscriptions CPD	250	200	80
Grass control	750	690	92
Community benefit projects and donations	1,750	1,000	0
Hall Rent	40	20	50
Noticeboard			
Misc / Signage/ Wreath	250	228	91
Transparency funding Website	1,015	386	38
Election fees	500	224	45
Audit fee	160	160	100
Computer	175	100	57
Section 137	150	150	100
Insurance	275	243	88
Printing and Stationery	250	89	36
<b>TOTAL</b>	<b>£7,565</b>	<b>£5,232</b>	<b>69</b>
<b>Profit/ ( Loss)</b>	<b>£2,673</b>	<b>£5,005</b>	
<b>Cfwd 2017/ 2018</b>	<b>£8,523</b>	<b>£10,855</b>	
<b>Represented by: -</b>			
<b>Deposit Account Bank statement</b>		<b>£6,037</b>	
<b>Current Account bank statement</b>		<b>£2,326</b>	
(less O/s cheques/ O/s Income)		<b>-£2,493</b>	
<b>TOTAL</b>		<b>£10,856</b>	

Community Benefit Fund	£4,204	
<b>Total Funds excluding CB fund</b>	<b>£6,652</b>	

Prepared by

Caroline Allen - Responsible Financial Officer 22/01/2018

## 7 b Expenditure

- Approve expenditure

Payments to be approved	01/02/2018	
Clerking expenses Nov	100705	140.19
Training Cllr Richards	100706	12.00
Hall Rent	100707	5.00
Postage stationery	100708	12.00
All Seasons Garden Services	100709	690.00
Clerking Dec	100710	124.70
Antony Parish Council	100712	£100.00
Clerking Jan	100711	£129.10
<b>TOTAL</b>		<b>£1,212.99</b>
Additional items :		
Insurance		
Clerking expenses Feb-May		
Hall Rent St John		

## 7 c Precept submission £ 6,000.

## 7 d Bank Reconciliation

BANK RECONCILIATION		CHEQUE	Payments	Receipts	Combined Bank balance
Payee and details			Dr	Cr	
Current Account b/wd 31/3/2017					£8,918.71
Print Options	100672		35.00		£8,883.71
H Everard Footpath	100673		304.27		£8,579.44
D Richards Footpath	100674		95.81		£8,483.63
P Tanner Footpath	100675		634.00		£7,849.63
Freathy Youth & Social Club Oil tank	100676		1,250.00		£6,599.63
Freathy Youth & Social Club Heating	100677		750.00		£5,849.63

Precept 50 % payment			3,036.00	£8,885.63
CTS 50 % payment			33.55	£8,919.18
Business Web Solutions	100678	133.00		£8,786.18
Zurich Insurance	100679	243.02		£8,543.16
St.John Hall rent	100680	15.00		£8,528.16
Calc	100681	171.19		£8,356.97
Clerk and Council Magazine	100682	12.00		£8,344.97
Print Options	100683	42.00		£8,302.97
Mr Everard A 2 Z Signage	100684	153.60		£8,149.37
Cornwall Air Ambulance	100685	50.00		£8,099.37
iSight Cornwall	100686	50.00		£8,049.37
Revitalise	100687	50.00		£7,999.37
Clerking April C C	D/ D	125.00		£7,874.37
Clerking May CC	D/ D	125.00		£7,749.37
Clerking June CC	D/ D	125.00		£7,624.37
Clerking June	100690	168.21		£7,456.16
Good Councillor Guide	100689	17.40		£7,438.76
J Padmore Audit	100691	60.00		£7,378.76
Clerking July	100692	219.40		£7,159.36
Clerking expenses Aug	100693	132.44		£7,026.92
Printing ink	100694	32.49		£6,994.43
Transparency fund			1,015.00	£8,009.43
St.John Hall Defibrillator	100695	1,000.00		£7,009.43
British Legion Poppy wreath	100696	100.00		£6,909.43
Precept 50 % payment			3,036.00	£9,945.43
CTS 50 % payment			33.55	£9,978.98
Clerk C Cook postage travel	100697	129.43		£9,849.55
Clerking expenses Sept	100698	126.90		£9,722.65
Postage stationery	100699	14.90		£9,707.75
Clerking expenses Oct	100701	125.60		£9,582.15
Business Web Solutions	100702	253.00		£9,329.15
Grant Thornton	100703	120.00		£9,209.15
Cornwall Council election	100704	224.42		£8,984.73
Clerking expenses Nov	100705	140.19		£8,844.54
Training Cllr Richards	100706	12.00		£8,832.54
Hall Rent	100707	5.00		£8,827.54
Postage stationery	100708	12.00		£8,815.54
All seasons gardening services	100709	690.00		£8,125.54
Clerking Dec	100710	124.70		£8,000.84
Interest			1.06	£8,001.90
Computer payment	100711	100.00		£7,901.90
Solar Panel Funding			3,083.20	£10,985.10
Clerking Jan	100712	129.10		£10,856.00
<b>PROFIT / LOSS</b>		<b>£4,019.00</b>	<b>£7,154.10</b>	<b>£7,034.10</b>

<b>Total Funds available</b>		<b>£8,984.73</b>
<b>Bank Statement</b>		
4/1/2018	Current	£2,325.93
<b>Bank Statement</b>		
4/1/2018	Savings	£6,037.39
<b>Uncleared cheques/ income</b>		<b>-£2,492.68</b>
<b>TOTAL FUNDS AVAILABLE 22/1/2018</b>		<b>£10,856.00</b>
<b>Solar benefit funds available 22/1/2018</b>		<b>£4,203.20</b>
<b>PARISH COUNCIL FUNDS AVAILABLE 22/1/2018 ( Excluding Solar Community benefit fund)</b>		<b>£6,652.80</b>

Highlighted items are  
uncleared items

#### 7 e VAT.

A Vat claim for £ 116.29 was made covering the period 1/4/2016-31/12/17.

Awaiting payment.

#### 7 f LMP

An invoice has been raised for £ 39 LMP contribution.

Awaiting payment.

### 8. St John Community Benefit Fund ( Solar farm).

#### ST JOHN COMMUNITY FUND REPORT as at 22nd Jan 2018

a	Community benefit fund 1/4/2017 bfwd	£4,120
b	Community benefit funding income 2017/18	£3,083
	Community fund expenditure 2016/17	
	Freathy Hall Oil Tank	£1,250
	Freathy Hall heating	£750
c	<b>TOTAL</b>	<b>£2,000</b>
d = a + b - c	Available funding 22nd Jan 2018	£5,204

#### Items approved for 2017/18

St John Defibrillator	£1,000
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	St John Footpath initiative	£454
e	<b>TOTAL</b>	<b>£1,454</b>
f = d - e	<b>Funds unallocated 2017/18</b>	<b>£3,750</b>

**9. Training.**

- **Website training.**
- **Cornwall Planning and Enforcement Conference.**

**10. Cluster meeting** feedback 29<sup>th</sup> Jan 2018.

**11. St John War Memorial.**

**12. Personnel update.**

**13. AOB.**

**14. Date of next meeting.**