

ST JOHN PARISH COUNCIL

**MINUTES OF THE NOVEMBER 2015 QUARTERLY MEETING OF  
ST JOHN PARISH COUNCIL HELD IN THE ST JOHN  
VILLAGE HALL ON THURSDAY 19 NOVEMBER 2015 AT  
7.30PM.**

**PRESENT:** MR D RICHARDS (CHAIRMAN)  
MR R HOSKIN (VICE CHAIRMAN)  
MR R TRICK, MR R WALDOCK  
MRS J HIRST, MR H EVERARD.  
MR G TRUBODY (CORNWALL COUNCILLOR).

**APOLOGIES:** NONE

**DECLARATIONS OF INTEREST**

CLLR R TRICK DECLARED AN INTEREST IN ITEM 4.8 UNDER FINANCE ON THIS AGENDA AND TOOK NO PART IN THE RESOLUTION PASSED.

**1. PUBLIC FORUM**

1.1 **Devon & Cornwall Police.** No report.  
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1.2 **Cllr Mr G Trubody's Cornwall Council Report.**

C/Cllr G Trubody announced that from to-day the 19 November 2015 the Draft Neighbourhood Development Plan for the Rame Peninsula began the 8 week Consultation Period. At the end of January 2016 any feedback from the public, local business, utility companies etc., would be collated, and if necessary, any amendments required would then be made to the Plan. Once this was completed the Plan would then be presented to Cornwall council who will then carry out their 6 week consultation period. When this action was completed the 5 Parishes could then carry out a Referendum. Hopefully this will take place in the early Spring 2016.

After being thanked by the Chairman for his report, Mr Trubody left the meeting at 7.45pm.  
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**2. MINUTES.**

2.1 proposed by: CLLR MRS J HIRST  
seconded by: CLLR R WALDOCK

**THAT:** The Parish Council agree the Minutes of the  
September 2015 quarterly meeting were a TRUE  
record and should be signed by the Chairman,  
MR D RICHARDS.

**CARRIED UNANIMOUSLY**

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2.2 Matters Arising NONE.

## 3. ADMINISTRATION

3.1 Zurich Insurance advised from 1 November 2015 the rate of insurance Premium Tax would rise from 6% to 9.5%.

AGREED: This information be noted.

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3.2 The Clerk advised the Council's October 2015 Business Premium Account statement showed a payment of £700 from Cornwall Council. Having no paper trail for this money she spent over an hour on Monday trying to find out from Cornwall Council if this was a correct transaction. Eventually she was told it was a one off Grant from Planning to cover any costs required to update the Council's IT equipment, as Planning would not be sending out hard copies of Planning Applications from April 2016.

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3.3 Cllr D Richards had received one quotation for the Parish Council's website of £585:00 to set it up and £110:00 per annum for the hosting charge, from Anthony Graves, a local professional website designer. Mr Graves proposed to use the best system called "Word Press", and as his quote was much better than the other one received, Cllr Richards recommended the Council offer the contract to Mr Graves.

**Proposed by: CLLR D RICHARDS**

**Seconded by: CLLR R HOSKIN**

**THAT: The Parish Council formally request Mr A Graves set up a Website for St John Parish Council at a cost of £585:00 plus an annual Hosting Charge of £110:00.**

**CARRIED UNANIMOUSLY**

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3.3.1 Cllr Richards also advised there was a Grant available from the NALC for setting up websites which would cover the setting up cost and the first year's hosting fee. The deadline for applying was the end of this month so he further recommended that the Parish Council apply immediately.

**Proposed by: MRS J HIRST**

**Seconded by: CLLR R WALDOCK**

**THAT: The Parish Council apply to the NALC for a GRANT to cover the cost of setting up a St John PC Website and the first year's Hosting Fee.**

**CARRIED UNANIMOUSLY**.

**AGREED**:- When the Grant was received, Cllr Richards should place the order for the website with Mr Graves.

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**FINANCE.**

4.1 proposed by: CLLR R WALDOCK  
seconded by: CLLR H EVERARD  
**THAT:** The Parish Council accept the Quarterly  
Accounts Sept/Nov 2015 are a TRUE record.  
**CARRIED UNANIMOUSLY.**

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4.2 proposed by: CLLR D RICHARDS  
seconded by: CLLR R WALDOCK  
**THAT:** The Parish Council resolve to pay the Clerk's  
Salary for the months of December 2015, January  
2016 and February 2016.  
**CARRIED UNANIMOUSLY.**

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4.3 **Donation Requests.**  
4.3.1 Request from CRUSE BEREAVEMENT IN CORNWALL  
proposed by: CLLR D RICHARDS  
Seconded by: CLLR MRS J HIRST  
**THAT:** The Parish Council donate the sum of £25:00 to  
the above named Charity.  
**CARRIED UNANIMOUSLY.**

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4.4 **St John Parish Council Precept 2016/2017.**

	<u>2015/2016</u>	<u>2016/2017</u>
Affiliation Fees	£ 200:00	£ 250 : 00
Hire of Hall	£ 20:00	£ 40 : 00
Insurance	£ 260:00	£ 260 : 00
Remembrance Day Wreath	£ 100:00	£ 100 : 00
Clerk's Annual Salary	£1,200:00	£1,500 : 00
Petty Cash	£ 900:00	£1,000 : 00
Environmental Works	£1,600:00	£1,900 : 00
Audit	£ 60:00	£ 60 : 00
Donations	£ 150:00	£ 150 : 00
Computer Services	£ 150:00	£ 150 : 00
Sub-Total:	<u>£4,665:00</u>	<u>£5,410 : 00</u>
Election Fees	£ 100:00	£ 100 : 00
Sub-Total:	<u>£4,765:00</u>	<u>£5,510 : 00</u>
Less funds C/Fwd:	<u>£ 569:00</u>	<u>£ 615 : 00</u>
Total Precept:	<u>£4,196:00</u>	<u>£4,895 : 00</u>

4.4.1 proposed by: CLLR MRS J HIRST  
Seconded by: CLLR R HOSKIN  
**THAT:** The Parish Council set a Precept for the  
2016/2017 Financial Year of £4.895:00 (Four  
Thousand and eight Hundred and Ninety five  
Pounds)  
**CARRIED UNANIMOUSLY.**

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## 4.5 British Renewables - Community Fund.

Cllr Richards said he, together with Antony PC were in discussion with BR concerning setting up the Agreement for St John PC's share of the Solar Farm Community Fund.

He would have more information by February 16 meeting.

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4.6 **proposed by: CLLR H EVERARD**  
**Seconded by: CLLR D RICHARDS**

**THAT: The Parish Council purchase a Hardwood Notice Board at a cost of £1,150:00. The board to be fixed outside the Village Hall.**

**CARRIED UNANIMOUSLY**

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## 4.7 **RECEIPTS**

Second Precept payment received 2015/16 £2,098 : 00

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## 4.8 **PAYMENTS.**

100635 - Mrs CA Cook - Clerk's Annual Travel Expenses 21/11/15 - 20/11/16	£ 139 : 00
100636 - All Seasons Garden Services - Annual Ground Maintenance & public paths	£ 670 : 00
100637 - (Print Options - Photocopying - Draft NDP etc)	£ 121 : 00
(Print Options - Quarterly photocopying )	£ 40 : 00
100638 - Cruse Bereavement in Cornwall - Donation	£ 25 : 00
Total Payments:	£ 995 : 00

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**proposed by: CLLR H EVERARD**  
**seconded by: CLLR D RICHARDS**

**THAT: The Parish Council agree the above Accounts totalling £995:40 be paid as soon as possible.**

**CARRIED UNANIMOUSLY.**

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4.9 **proposed by: CLLR D RICHARDS**  
**seconded by: CLLR R WALDOCK**

**THAT: The Parish Council accept the quotation received from All Seasons Garden Services of £450 for Parish Ground Maintenance & £220:00 for Public Footpath & Bridle Paths giving a total of £670:00 for the 2016/2017 financial year.**

**CARRIED UNANIMOUSLY.**

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4.10 **proposed by: CLLR D RICHARDS**  
**Seconded by: CLLR R WALDOCK**

**THAT: The Parish Council instruct the Clerk to Forward the PC's invoice to Cornwall Council for Payment of the Parish Paths Partnership Grant.**

**CARRIED UNANIMOUSLY**

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5. **CORNWALL COUNCIL CORRESPONDENCE.**

5.1 Letter from Cornwall Council advising that although there has been no increase in the grants available for the Parish Paths Partnership since 2007, no increase will be forthcoming in the immediate future due to severe budget cuts having to be made for the foreseeable le future.

6. **RAME CLUSTER - CORNWALL GATEWAY - CORNWALL ASSOCIATION OF LOCAL COUNCILS AND TORPOINT POLICE CORRESPONDENCE.**

6.1 **Neighbourhood Development Plan**

Proposed by: CLLR R WALDOCK

Seconded by: CLLR MRS J HIRST

**THAT:** The Parish Council formally approve the DRAFT copy RAME PENINSULA NEIGHBOURHOOD DEVELOPMENT PLAN.

**CARRIED UNANIMOUSLY**

6.1.1 **Traffic Enforcement within the Rame Peninsula**

Cllr R Hoskin advised parking during the summer months in the Peninsula was a huge problem, especially in Portwrinkle and Chris Kennedy, from Sheviock PC would like to establish extra Traffic Warden visits. Each Visit would cost £44:00, split between the 5 Parishes, if they all wished to join the scheme.

Proposed by: CLLR R WALDOCK

Seconded by: CLLR MRS J HIRST

**THAT:** St John Parish Council join in the scheme to enforce traffic parking in the Rame Peninsula during the summer months and share the extra £44:00 cost per extra visit. Cllr R Hoskin to represent St John PC.

**CARRIED UNANIMOUSLY**

6.2 **Gateway Community**

6.2 NO CORRESPONDENCE.

6.3 **Torpoint Policing Area.**

6.3 e-mail from Inspector Julian Morris.

**AGREED:** its contents be duly NOTED.

6.3.1 November 2015 Police update. Agreed: NOTED.

6.4 **Cornwall Association of Local Councils.**

6.4 FAQ - Issuing Council Documents by e-mail & the Publishing of Council Information on line.

**AGREED:** the information be noted.

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## 6.5 Peninsula Trust.

6.5 NO CORRESPONDENCE'  
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## 6.6 NHS Trust

6.6 Annual Review April 2014 to March 2015. NOTED.  
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## 7. ENVIRONMENT.

7.1 Cornwall Fire & Rescue Service - Service Plan 2016/2019  
Consultation. NOTED.  
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7.2 TRAGO Mills Pensioner's Week Poster & letter. NOTED.  
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## 8. PLANNING

### 8.1. PLANNING APPLICATIONS

8.1.1 - NO: PA15/08659 - Erection of a single wind turbine with maximum blade tip height of 67m(hub height 40m) formation of new vehicular access, access track and associated infrastructure on land north east of Lower Withnoe Farm, Barton, Freathy for Mr David Turner & Cornwall Community Power.

PARISH COUNCIL'S RESPONSE: St John PC Objected to the Application and requested it be refused.  
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8.1.2 - NO: PA15/08714 - Lawful Development Certificate for use of a detached timber Chalet as a dwelling at Beau Vale, Tregonhawke, for Mr J Taylor.

PARISH COUNCIL'S RESPONSE: No Objections.  
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8.1.3 - NO: PA15/09139 - Outline application for the construction of two storey house and two single storey holiday lodges. Extension to existing car parking area (demolition of garage) Adjacent to St John Inn, St John for Mr D Harness.

PARISH COUNCIL'S RESPONSE: The Parish Council objected to the proposed development.  
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### 8.2 Planning Appeal

PA15/01338 - Construction of holiday chalet, Tregonhawke for Mrs Jane Abey.  
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AGREED: The above detailed Planning information be NOTED.  
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## 9. DATE OF NEXT MEETING.

8.1 AGREED: The next Quarterly Meeting will take place on Thursday 18 February 2016 in St John Village Hall at 7.30pm.

ST JOHN PARISH COUNCIL

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**10. MATTERS FOR DISCUSSION.**

**UNANIMOUSLY AGREED THE FOLLOWING ITEMS WOULD BE PLACED ON THE  
FEBRUARY 2016 AGENDA FOR DISCUSSION.**

Lane Signs in the village of St John.  
Parish Council Website.  
Parish Notice-board.  
Salt Bin for Freathy.  
Update from Cllr Hoskin regarding Rame Traffic Enforcement.  
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**THERE BEING NO FURTHER BUSINESS FOR DISCUSSION,  
THE CHAIRMAN, MR DEREK RICHARDS, CLOSED THE MEETING AT  
9.45PM.**