

ST JOHN PARISH COUNCIL

**MINUTES OF THE NOVEMBER 2016 QUARTERLY MEETING OF  
ST JOHN PARISH COUNCIL HELD IN THE ST JOHN  
VILLAGE HALL ON THURSDAY 17 NOVEMBER 2016 AT  
7.30PM.**

**PRESENT:** MR D RICHARDS (CHAIRMAN)  
MR R HOSKIN (VICE CHAIRMAN)  
MRS J HIRST, MR H EVERARD.  
MR G TRUBODY (CORNWALL COUNCILLOR).  
ONE PARISHIONER (Mrs J Taylor)

**APOLOGIES:** MR R WALDOCK  
MR R TRICK

**DECLARATIONS OF INTEREST**

CLLR MRS J HIRST declared an interest in Agenda Item 4.9.1 and took no part in the proceedings.

CLLR R HOSKIN declared an interest in Agenda Item 4.9.1 and took no part in the proceedings.

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1. **PUBLIC FORUM**

1.1 Devon & Cornwall Police. No report.

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1.2 Cllr Mr G Trubody's Cornwall Council Report.

Cllr Trubody began his report by saying the Rame Peninsula Neighbourhood Development Plan's consultation period had now ended and an Independent Examiner would be appointed next week. The Referendum was planned to take place early in 2017.

When the news broke that St. Ives had won their case in the High Court that no new Housing Estates built in the town would be allowed to become "second homes", Cllr Trubody advised that Sky News & the Sunday Observer had contacted him for a statement, because the Freathy area in the Parish of St John was 2<sup>nd</sup> on Cornwall Council's list of Second Homes.

Cornwall Council would be setting their budge for the 2017/18 Financial period next week said Mr Trubody, with more cost cutting measures necessary to make the required savings.

Cllr Hoskins said the big yellow sign erected at Tregantle "No Stopping - No Turning" when Mount Edgcumbe Estate held their Vintage Car Rally in August had resulted in no traffic problems on Military Road that day, could a permanent sign be placed there.

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Cllr Trubody reply that sign was illegal, Cornwall Council had to comply with Highways Regulations. The Parish could put up their own sign. However, as Tregantle was in Antony Parish, it was agreed the matter should be discussed with Antony PC to Perhaps consider joint action.

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## 2. MINUTES.

2.1 proposed by: CLLR R HOSKIN  
seconded by: CLLR MRS J HIRST

THAT: The Parish Council agree the Minutes of the September 2016 quarterly meeting were a TRUE record and should be signed by the Chairman, MR D RICHARDS.

VOTE: 3 IN FAVOUR - 1 ABSTENTION - MOTION CARRIED

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### 2.2 Matters Arising

*ITEM 6.1 Cllr Richards said there was no further information on the sale of St John Inn.*

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Item 4.3.2 Cllr Richards said CC had no funds to replace the Public Footpath signs. CC Officer has sent some Public Footpath Discs which Cllr Richards Was going to put in place as soon as possible.

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Item 7.1 - Nothing further on Rame Conservation Trust said Chairman. However, Cllr Trubody advised negotiations between the Two parties had broken down and the tenants had been given notice to vacate the site.

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7.2 Cllr Richards asked the Freathy members if there was any news with regard to Application for the Hall to be placed on the Community Asset Register. Cllr Mrs Hirst said Application had been acknowledged, they now awaited Cornwall Council's confirmation.

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## 3. ADMINISTRATION

3.1 Barclays Bank - Savings Interest Rates - Reducing.  
AGREED: Information be NOTED.

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3.2 Town & Parish Elections - Notice of charges Cornwall Council will make for contested elections, which could Total £1,800 plus. AGREED: Information be NOTED.

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3.3 Confirmation from Zurich Insurance of PC's cancellation of Claim - Bus Shelter repairs. AGREED: Info be NOTED.

## 4. FINANCE.

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- 4.1 proposed by: CLLR MRS J HIRST  
seconded by: CLLR H EVERARD  
THAT: The Parish Council accept the Quarterly  
Accounts Sept/Nov 2016 are a TRUE record.  
CARRIED UNANIMOUSLY.  
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- 4.2 proposed by: CLLR D RICHARDS  
seconded by: CLLR R HOSKIN  
THAT: The Parish Council resolve to pay the Clerk's  
Salary for the months of December 2016, January  
2017 and February 2017. - CARRIED UNANIMOUSLY.  
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- 4.3 Donation Requests.  
4.3.1 Request from CRUSE BEREAVEMENT IN CORNWALL  
proposed by: CLLR MRS J HIRST  
Seconded by: CLLR D RICHARDS  
THAT: The Parish Council donate the sum of £50:00 to  
the above named Charity.  
CARRIED UNANIMOUSLY.  
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- 4.3.2 Request from VICTIM SUPPORT  
proposed by: CLLR MRS J HIRST  
Seconded by: CLLR D RICHARDS  
THAT: The Parish Council donate the sum of £50:00 to  
The above named Charity.  
CARRIED UNANIMOUSLY.  
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- 4.3.3 Letter of thanks from CHAT. (noted.)  
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- 4.4 St John Parish Council Precept 2017/2018.
- |                        | <u>2016/2017</u> | <u>2017/2018</u> |
|------------------------|------------------|------------------|
| Affiliation Fees       | £ 250:00         | £ 250:00         |
| Hire of Hall           | £ 40:00          | £ 40:00          |
| Insurance              | £ 260:00         | £ 275:00         |
| Remembrance Day Wreath | £ 100:00         | £ 100;00         |
| Clerk's Annual Salary  | £1,500:00        | £1,500:00        |
| Petty Cash             | £1,000:00        | £1,000:00        |
| Environmental Works    | £1,900:00        | £2,500:00        |
| Audit                  | £ 60:00          | £ 60:00          |
| Donations              | £ 150:00         | £ 150:00         |
| Computer Services      | £ 150:00         | £ 175:00         |
| Sub-Total:             | <u>£5,410:00</u> | <u>£6,050:00</u> |
| Election Fees          | <u>£ 100:00</u>  | <u>£ 500:00</u>  |
| Sub-Total:             | <u>£5,510:00</u> | <u>£6,550:00</u> |
| Less funds C/Fwd:      | <u>£ 615:00</u>  | <u>£ 478:00</u>  |
| Total Precept:         | <u>£4,895:00</u> | <u>£6,072:00</u> |
- 4.4.1 proposed by: CLLR MRS J HIRST  
Seconded by: CLLR R HOSKIN  
THAT: The Parish Council set a Precept for the

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2017/2018 Financial Year of £6,072:00 (Six  
Thousand & Seventy-Two Pounds)

CARRIED UNANIMOUSLY.

4.5 RECEIPTS

Second Precept payment received 2016/17 £2,493 : 37  
HMRC - DUTY/VAT Repayment £ 76 : 54

4.6 PAYMENTS.

100664 - Mrs CA Cook - Clerk's Annual Travel  
Expenses 21/11/15 - 20/11/16 £ 240 : 70  
100665 - All Seasons Garden Services -  
Annual Ground Maintenance & public paths £ 670 : 00  
100666 -Print Options - Photocopying - Draft NDP etc) £ 50 : 00  
100667 - Cruse Bereavement in Cornwall - Donation £ 50 : 00  
100668 - Victim Support - Donation £ 50 : 00  
100669 - Mr R Dolton - Land Registry investigation -  
NDP Public Footpaths. £ 12 : 00  
100670 - Freathy Management Company - Donation from  
Community Funds. £ 500 : 00  
Total Payments: £1,572 : 70

4.6.1 proposed by: CLLR H EVERARD  
seconded by: CLLR D RICHARDS

THAT: The Parish Council agree the above Accounts  
totalling £1,572:70 be paid as soon as possible.

CARRIED UNANIMOUSLY.

4.7 proposed by: CLLR D RICHARDS  
seconded by: CLLR MRS J HIRST

THAT: The Parish Council accept the quotation received  
from All Seasons Garden Services of £450 for  
Parish Ground Maintenance & £240:00 for Public  
Footpath & Bridle Paths giving a total of £690:00  
for the 2017/2018 financial year.

CARRIED UNANIMOUSLY.

4.7.1 proposed by: CLLR MRS J HIRST  
Seconded by: CLLR H EVERARD

That: The Parish Council accept ASGS' quotation (£30) for  
cutting back trees overhanging the grass verge by  
the telephone box.

CARRIED UNANIMOUSLY.

4.8 proposed by: CLLR D RICHARDS  
seconded by: CLLR H EVERARD

THAT: The Parish Council instruct the Clerk to  
forward the PC's invoice for £39:00 to Cornwall

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Council for payment of the Parish Paths Grant.  
CARRIED UNANIMOUSLY

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4.9 Community Fund.

4.9.1 proposed by: CLLR D RICHARDS  
seconded by: CLLR H EVERARD

THAT: The Parish Council donate £500:00 from the Community Fund to the Freathy Management Company on the proviso the funds are not distributed to individual residents.

MOTION CARRIED.

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4.9.2 The Clerk confirmed the data received from the Chairman in respect of establishing new Public Footpaths as detailed in the Rame Peninsula NDP was satisfactory to provide a paper trail. It was then confirmed that the donation of £500:00 from the Community Fund for this purpose was now active.

4.9.3 proposed by: CLLR H EVERARD  
Seconded by: CLLR D RICHARDS

THAT: The Parish Council pay Mr R Dolton the sum of £12:00 for various searches and inspections of Land Registry documents from the £500:00 donation from The Community Fund for new Footpaths.

CARRIED UNANIMOUSLY.

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4.10 proposed by: CLLR MRS J HIRST  
seconded by: CLLR H EVERARD

THAT: The Parish Council agree the above named accounts be paid as soon as possible.

CARRIED UNANIMOUSLY.

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5. CORNWALL COUNCIL CORRESPONDENCE.

5.1 The Parish Council confirmed there were no footpaths to be added or removed from the CC's Public Footpath schedule.

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5.2 Final Report of GREG - NOTED.

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5.3 Town Parking Review - NOTED.  
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6. RAME CLUSTER - CORNWALL GATEWAY - CALC - CRCC - ENVIRONMENT AGENT - NHS - CORRESPONDENCE.

6.1 Rame Cluster.

6.1.1 Neighbourhood Development Plan update information

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given during Mr Trubody's CC report.

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6.1.2 Housing & Planning Act 2016 - Neighbourhood  
Planning - NOTED.  
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## 6.2 CALC

6.2.1 Planning Protocols - Cornwall Council and Parish &  
Town Councils.

proposed by: CLLR D RICHARDS

seconded by: CLLR MRS J HIRST

THAT: The Parish Council agree to adopt the Local  
Council Pre Application Protocol.

CARRIED UNANIMOUSLY

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It was agreed Cllr Richards would fill in the form and  
pass it to the Clerk who would then pass it to CALC.  
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## 7. ENVIRONMENT.

7.1 Bus Shelters at Freathy. Clerk to answer CC's questions  
With regard to maintenance and cleaning of the shelters.

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7.2 Maintenance of Closed Churchyards. It was agreed Cllr  
Richards would pass this information to Cllr R Waldock  
for action.

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7.3 Copy of Mr M Watkiss' letter to appropriate authorities  
requesting traffic speed reduction on the A374 - NOTED.  
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7.4 Mrs Taylor had written requesting the Parish Council  
apply for a Grant to place a bus shelter at Tregonhawke.  
Cllr R Hoskin replied that earlier negotiations with the  
TCCOA a few years ago had sadly broken down. However, the  
Clerk advised Mrs Taylor to ask the TCCOA to approach the  
Council again. The site she had suggested on the map had  
Previously been turned down by CC because there was a  
Footpath adjacent to the verge, but that had now been  
closed down due to subsidence, so it was possible the  
area could be considered again. However, the final  
decision as to where a shelter could be situated would  
rest with the Cornwall Highways Officer. Mr s Taylor was  
provided with the Clerk's e-mail address & telephone no.  
for future communication.

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7.5 Cllr Hoskin's question had already been answered during  
Cllr Trubody's quarterly report.  
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## 8. PLANNING

### 8.1 PLANNING APPLICATION

8.1.1 - NO: PA16/07116 - Replace existing roof

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covering, wall cladding, windows, doors and sheds at Amity Lodge, Freathy Cliff for Mr David Hutchins.

PARISH COUNCIL'S RESPONSE: No Objections but Parish Council note there is no permanent Parking Space.

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8.1.2 - NO: PA16/06577 - To erect a 10mx10m timber frame covered area 4m high with green metal cladding at the side of an existing building for D S Smith's Factory (Poron) at Withnoe, Torpoint.

PARISH COUNCIL'S RESPONSE: No Objections.

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8.1.3 - NO: PA16/08156 - Proposal to demolish existing chalet & erect proposed new replacement chalet at Cryll, Tregonhawke Cliff, Military Road, Torpoint for Mrs J Priest.

PARISH COUNCIL'S RESPONSE: No Objections, providing 10% rebuild complies with WB Chalet policy for area.

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8.1.4 - NO: PA16/09056 - Demolition of existing timber chalet & erection of new timber chalet at Ferndale, Tregonhawke Cliff, Military Road for Mr Peter Burrridge.

PARISH COUNCIL'S RESPONSE: No Objections.

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8.1.5 - NO: 16/08382 - Retrospective application for planning permission for full refurbishment of the single storey chalet bungalow at Chrisern, Freathy Cliff, Military Road for Mrs Jane Ramage.

PARISH COUNCIL'S RESPONSE: No Objections.

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8.1.6 - NO: 16/08384 - Retrospective application for planning permission for full refurbishment of the single storey chalet bungalow at Omega, Freathy Cliff, Military Road for Mrs Jane Ramage.

PARISH COUNCIL'S RESPONSE: No Objections.

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8.1.7 - PA16/09596 - Replacement of dilapidated front sun-room/porch, full thermal upgrade replacement of electric consumer unit and accessories at Sunnycroft, 2 Withnoe Terrace, Millbrook for Barnaby Jackson.

PARISH COUNCIL'S RESPONSE: No Objections.

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8.1.8 - PA16/10120 - Notification of proposed works to trees in a conservation area - Height reduction of Willow tree and removal of one Leylandii at Orchard House, St John for Mrs Margaret Cardew.

PARISH COUNCIL'S RESPONSE: No response required.

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## 9. DATE OF NEXT MEETING.

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8.1 AGREED: The next Quarterly Meeting will take place on  
Thursday 16 February 2017 in St John Village  
Hall at 7.30pm.

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10. MATTERS FOR DISCUSSION.

There were none.

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**THERE BEING NO FURTHER BUSINESS FOR DISCUSSION,  
THE CHAIRMAN, MR DEREK RICHARDS, CLOSED THE MEETING AT  
9.25PM.**