

ST JOHN PARISH COUNCIL

**MINUTES OF THE QUARTERLY MEETING OF ST. JOHN PARISH COUNCIL HELD IN THE FREATHY SPORTS & SOCIAL HALL ON THURSDAY 01 SEPTEMBER 2016 AT 7:30PM.**

**PRESENT:** MR D RICHARDS (CHAIRMAN)  
MR R HOSKIN (VICE CHAIRMAN)  
MR R WALDOCK, MRS J HIRST  
MR R TRICK,

**APOLOGIES:** MR H EVERARD (PARISH COUNCILLOR)  
MR G TRUBODY (CORNWALL COUNCILLOR)  
DEVON & CORNWALL POLICE

**DECLARATIONS OF INTEREST**

CLLR R TRICK DECLARED AN INTEREST IN AGENDA ITEM NO: 4.4 UNDER FINANCE AND TOOK NO PART IN THE PROCEEDINGS.

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CLLR R WALDOCK DECLARED HIS INTEREST IN AGENDA ITEM 4.3.1 UNDER FINANCE AND TOOK NO PART IN THE RESOLUTION PASSED.

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**1. PUBLIC FORUM**

**1.1 Torpoint Police Quarterly Report.**

No report, apology received on behalf of PCSO John Riggall who is still on sick leave.

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**1.2 Mr George Trubody's Quarterly Report**

No report, Mr Trubody had sent his apologies.

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**2. MINUTES OF THE MAY 2015 ANNUAL GENERAL MEETING.**

**2.1 May 2015 Annual General Minutes.**

The Chairman challenged the resolution carried under Agenda Item 4.11 he said the sub-committee was made up of 2 councillors from St John village & 2 from Freathy. However, he accepted the Clerk's advice that as there were only 6 Councillors and the Parish Council had to retain a majority only 1 councillor from each area could be appointed. The Minute as published was agreed to be correct.

proposed by: CLLR MRS J HIRST  
seconded by: CLLR R WALDOCK

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THAT: The Parish Council agree the May 2016 Annual General Minutes were a TRUE record and should be signed by the Chairman, MR D RICHARDS.

VOTE: 4 IN FAVOUR WITH 1 ABSTENSION  
MOTION CARRIED.

## 2.2 Matters Arising:

The Chairman advised that the Website was launched and available for use.

Item 6.1 Cllr Richards informed the meeting some Parishioners had asked to be kept informed of the sale of St John Inn. The County Planning Dept., had agreed to keep the Parish Council informed.

## 2.2 Annual Parish Meeting Minutes.

proposed by: CLLR R HOSKIN  
seconded by: CLLR R WALDOCK

THAT: The 2016 Annual Parish Minutes were a TRUE Record and should be signed by the Chairman, MR D RICHARDS.

VOTE: 4 IN FAVOUR WITH 1 ABSTENTION  
MOTION CARRIED.

## 3. ST. JOHN PARISH COUNCIL ADMINISTRATION.

3.1 E-mail from Zurich Insurance advising the Insurance Premium Tax would rise from 9.5% to 10% with effect from 1 October 2016 for All new policies and policies that renew from that date. AGREED: This information be noted.

3.2 Advance Notice of Temporary Road Closure in West Street, Millbrook from 10-14 October 2016 for South West Water. AGREED: This information be noted.

## 4. FINANCE.

### 4.1 Quarterly Accounts May-August 2016.

Proposed by: CLLR R TRICK  
Seconded by: CLLR R HOSKIN

THAT: The Parish Council agree the Quarterly Account from May 2016 to September 2016 are a TRUE record.  
CARRIED UNANIMOUSLY

4.2 proposed by: CLLR MRS J HIRST  
seconded by: CLLR MR R WALDOCK

THAT: The Parish Council resolve to pay the Clerk's Salary for September 2016, October 2016 and

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November 2016.

CARRIED UNANIMOUSLY.

## 4.3 COMMUNITY FUND.

The Sub-Committee had submitted a report of their 1<sup>st</sup> meeting which agreed the Village Hall Committee should receive a donation of £500:00 towards the repairs required to the damaged Hall floor.

Two further suggestions were discussed by the committee to be put before the Parish Council for consideration:

£500:00 donation to the "Stop Dumping Waste in Whitsand Bay" Action Group led by Tonny Steenhagen:

£500:00 be authorised for initial expenditure into the feasibility of the new permitted footpaths within the Parish, (these paths were included in the Neighbourhood Development Plan), to concentrate on a new path between St John and Antony villages, and thereafter on a path between Withnoe Barton and Gallows Park.

The Clerk pointed out that before the last two donations could be discussed, the Parish Council would need written requests from the recipients in order to provide a paper trail for Audit purposes.

Cllr Hoskin said the Action Group donation did not require a decision at this meeting. It was put forward for future consideration should a donation be required.

Cllr Richards agreed to provide the permitted footpath application from documentation produced for the NDP. .

4.3.1 proposed by: CLLR D RICHARDS  
seconded by: CLLR MRS J HIRST

THAT: The Parish Council agree to donate the sum of £500:00 from the Community Fund to St John Village Hall Committee.

CARRIED UNANIMOUSLY

4.3.2 Cllr Mrs J Hirst provided information with regard to The Management Committee's request for a donation from the Community Fund in respect of the new Water Tank for Freathy which the Antony Estate has to provide. The Clerk requested a written application and the Parish Council referred the suggested donation of £500:00 to be put before the Sub-committee for discussion.

Cllr R Waldock advised signage for the footpath around the Solar Park was the responsibility of Antony Estate.

Cllr D Richards agreed to inform Cornwall Council that a new Public footpath sign was required for the Path in St John.

## 4.4 DONATION REQUESTS

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- 4.4.1 proposed by: CLLR R WALDOCK  
seconded by: CLLR MRS J HIRST  
**THAT:** The Parish Council agree to Donate to Community Health Around Torpoint (CHAT) the sum of £50:00  
**CARRIED UNANIMOUSLY**
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## 4.5 ACCOUNTS

### 4.5.1 Receipts

St John Hall Committee (Notice-board) £150 : 00

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### 4.5.2 Payments

100656 - Royal British Legion - Poppy Wreath. £100 : 00  
100657 - Freathy Sports & Social Community.  
Hire of Hall - May 16 & Sept 16 £ 10 : 00  
100658 - Business Web Solutions (Website training,  
Editing and updates £161 ; 00  
100659 - Print Options - Quarterly Photocopying £ 36 : 00  
100660 - St John Village Hall - Donation from  
Community Fund £500 : 00  
100661 - CHAT - Donation 2016 £ 50 : 00  
TOTAL: £857 : 00

proposed by: CLLR R HOSKIN  
seconded by: CLLR MRS J HIRST

**THAT:** The Parish Council agree the above accounts be paid by the Clerk as soon as possible.

**MOTION CARRIED.**

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## 5. CORNWALL COUNCIL CORRESPONDENCE.

5.1 e-Mail from Cllr D Richards to CC concerning highway problems within the Village, potholes on Gooseford Lane and also in front of the bungalows on the main road.

**AGREED:** This information be noted.

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5.2 Consultation on the Schedule of Post-Hearing Changes to The Cornwall Local Plan Strategic Policies Proposed Submission Document.

**AGREED:** information be NOTED.

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5.3 Local Maintenance Partnership \_ Invoice request

**AGREED** the information be NOTED..

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## 6. RAME CLUSTER, CORNWALL GATEWAY, CALC, CRCC, TORPOINT POLICE, NHS, ENVIRONMENT AGENCY.

### 6.1 Rame Cluster

6.1.1 Cllr Richards said there was no further information regarding the NDP they were waiting for comment from Cornwall Council. NOTED.

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6.1.2 Traffic Enforcement SLA - Cllr Hoskin advised he had  
no up-to-date information. NOTED.

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6.1.3 Confirmation received from British Renewables that  
they were not willing to consider a lump sum payment  
with regard to the Solar Farm. NOTED.

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6.2 Cornwall Gateway.

6.2.1 Plymouth City Bus Service Changes - No changes  
published for our area. NOTED.

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6.3 CALC

6.3.1 E-mail giving list of new Bills announced in Queen's  
speech. NOTED.

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6.3.2 Updated Legal Topic Note 60 - Copies of Planning  
Documents. NOTED.

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6.4 NHS

6.5.1 Notice from NHS England of the closure of Millbrook  
Surgery from 1<sup>st</sup> July 2016. NOTED.

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7. ENVIRONMENTAL.

7.1 Rame Conservation Trust.

Cllr Richards advised he had attended the meeting held by  
the Trust with regard to the problems that have arisen  
between the people who use the site and the developer.

The Trust had financial problems and sold part of the site  
to the developer. The group who use the site are determined  
to fight his plans for the site. However, when the Planning  
application is presented to Cornwall Council, the Parish  
Council will have to address the plans. NOTED.

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7.2 E-Mail from Cllr Mrs J Hirst requesting the Council  
support their Sports and Community Hall at Freathy being  
added to the Community Asset Register at Cornwall Council.

The Management Committee for Freathy residents have been  
advised by Antony Estate, that if the freehold of the Hall  
is not purchased, they will not re-new the Lease. Cllr  
Waldock said the Hall would be covered by the Whitsand Bay  
Policy which was still being administered by Cornwall  
Council. Cllr Richards told Mrs Hirst he would e-mail  
her with details of how to access the application form on



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PARISH COUNCIL'S RESPONSE: No Objections.

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8.1.3 = APPLICATION NO: PA16/05062 Extension of main bedroom; erection of new porch; removal of asbestos roof, renew & include skylights; removal of double glazed Window, open apertures and renew with triple glazed units; addition of solar panels; new cladding to match existing shiplap timber and paint to refresh at Blue Haze, Tregonhawke Cliff, Millbrook for MRS James Leader.

PARISH COUNCIL'S RESPONSE: No Objections providing it conforms with the Whitsand Bay policy.  
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9. DATE OF NEXT MEETING.

9.1 AGREED the next quarterly meeting of St John Parish Council would be held on Thursday 17 November 2016 in St John Village Hall at 7.30pm.  
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10. MATTERS FOR DISCUSSION.

November 2016 Agenda item - Parking on Military Road.  
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**THERE BEING NO FURTHER BUSINESS FOR DISCUSSION  
THE CHAIRMAN, MR DEREK RICHARDS, CLOSED THE  
SEPTEMBER 2016 QUARTERLY MEETING AT 8.55PM.**