

**DRAFT Minutes** of St John Annual Meeting of St. John Parish Council on Thursday 24th May 2018 at 7.00pm in St Johns Village Hall.

**Those present** : Mr D Richards ( Chairman), Mr R Hoskin (Vice Chairman) Mrs J Hirst, Mr H Everard , Mr C Trevitt ,Mrs Allen Clerk to St John Parish Council and Mr Dolton.

**1. Apologies for absence.**

Mr R Trick.

**2. Minutes of the previous meeting** 18<sup>th</sup> May 2017 were reviewed and approved by St John Parish Council.

Proposed by Cllr Trevitt. Seconded by Cllr Everard.

**3. Matters arising .**

None.

**4. Chairmans Annual report 2016/2017.**

**Neighbourhood Development Plan**

In the 2017/18 reporting year the Rame Neighbourhood Development Plan was approved by approximately 86% of the 55% of the Peninsula that voted. This is a hugely significant achievement for the people of the peninsula as it sets policies which will go a long way to protecting us from inappropriate development.

**Planning**

Planning applications have been particularly light with no large or controversial schemes this year. There have been planning applications for reconstruction of some chalets at Freathy which we have successfully objected to, although one of the developers is going to appeal.

We have been pleased to see the sale of the St John Inn go through this year. This has been welcomed by the village; the new owners have had a great deal of local support. The Parish Council hopes that the Inn will continue to prosper, and did not object to the ownership of the cottage being separated from that of the Inn

**Environment**

It is becoming evident that spending cuts are increasingly affecting the environmental services provided by Cornwall County. It has been difficult to get the actions requested by us, particularly in respect of highways and drainage.

We have had some success with signage improvements in St John village but have had to agree to fund further improvements ourselves. In the current economic climate the PC will be forced to spend more itself on environmental improvements. We have

had some potholes filled but await detailed survey on the drainage deficiencies on the main road past Mark's cottage.

We have continued to liaise with both the Cornwall Wildlife Trust and the Woodland Trust in respect of woodland management and access improvements to Benskin's Wood. We have funded materials for new access steps down by the ford and the work was undertaken by willing volunteers.

We discussed with Antony Estates the possibility of a new footpath from Efford Bridge to Antony Village but decided it was impractical for various reasons.

## **Community Fund**

In 2015 we signed an agreement with British Solar Renewables (Freathy Solar Park) in respect of an annual Community Fund of £3083, over 25 years. The third annual payment has been made and a Community Fund Committee has met to determine allocation of the income to various local community projects within the Parish. Last year we donated £1000 For the St John defibrillator as well as payments for footpath improvements, and donations to the Freathy Sports and Social Club.

## **Communications and Transparency**

The St John PC website went live in May 2016, enabling us to comply with the Government's Transparency policy, as well as serving as an online platform for the other community interests. This year we have made improvements to raise awareness and interest in both the parish council and the community aspects of the site. In particular we have set out a more efficient layout of PC documents and with basic information on current planning applications.

We have tried to raise the general awareness by parishioners into our work on their behalf, particularly in respect of any controversial planning applications or proposals. We have done this by contributing each month into the St John Newsletter which itself has been re-vamped to provide more information to parishioners, both in respect of the PC and the community interests.

## **Parish Clerk**

This has been the first year when we have had the services of our new Clerk, Mrs Caroline Allen.

We have been delighted with our new Clerk's approach and efficiency, particularly with improved documentation and accounting.

Mrs Allen has been undergoing health treatment this year and we wish her all the best for a speedy recovery.

*Derek Richards*  
*Chairman*  
*St John PC*

## 5. The Finance Reports for 2017-18 were reviewed and approved.

### St John Parish Council

2016/17

2017/2018

		Actual
£	RECEIPTS	£
6,309	Brought Forward	5,850
4,895	Precept	6,072
39	LMP footpath	39
92	CTS Grants	67
	Website transparency funding	1,015
150	Donation	
2	Interest	5
77	VAT refund	116
3,083	Community Benefit funding	3,083
<b>8,338</b>		<b>£10,397</b>

#### PAYMENTS

	VAT	51
1,500	Clerk Salary	1,567
258	Clerking expenses	346
188	Subscriptions CPD	200
670	Grass control	762
4,046	Community Benefit projects	1,000
20	Hall Rent	20
1,075	Noticeboard	
13	Misc / Signage/ Wreath	228
161	Transparency funding Website	386
	Election fees	224
50	Audit fee	60
150	Computer	100
250	Section 137	150
236	Insurance	243
180	Printing and Stationery	89
<b>8,797</b>	<b>TOTAL</b>	<b>£5,426</b>
	<b>Profit/ ( Loss)</b>	<b>£4,971</b>
	<b>Cfwd 2017/ 2018</b>	<b>£10,821</b>

Bank Account Current @ 4/4/2018	£ 1,894.41
Bank Account Savings @ 4/4/2018	£ 9,240.69
Uncleared cheques	£ 314.20
<b>Total Funds Available</b>	<b>£ 10,820.90</b>
Solar Benefit funds	£ 4,203.60
St John Parish funds available	£ 6,617.30

**St John Parish Council  
Asset Register  
as at 31st March 2018**

Purchase  
Value

Bus shelter purchased pre 2015	£3,363
Noticeboard purchased 2016	£1,075
Signage purchased May 2017	£153
<b>TOTAL</b>	<b>£4,591</b>

**Receipts Report 2017/2018**

St John Parish Council Receipt Report as 31st March 2018								
NAME	PRECEPT	CTS GRANT	Transparency	LMP	Interest	Solar Payment	VAT	TOTAL
Cornwall Council	£3,036.00							£3,036.00
CTS GRANT		£33.55						£33.55
Transparency Funding			£1,015.00					£1,015.00
Cornwall Council	£3,036.00							£3,036.00
CTS GRANT		£33.55						£33.55
LMP				£39.00				£39.00
VAT							£116.29	£116.29
Interest					£4.87			£4.87
Solar fund						£3,083.20		£3,083.20
	<b>£6,072.00</b>	<b>£67.10</b>	<b>£1,015.00</b>	<b>£39.00</b>	<b>£4.87</b>	<b>£3,083.20</b>	<b>£116.29</b>	<b>£10,397.46</b>

Payee and details	CHEQUE	Gross	VAT	Net
Business Web Solutions	100678	133.00		133.00
Zurich Insurance	100679	243.02		243.02
St.John Hall	100680	15.00		15.00
Calc	100681	171.19	12.31	158.88
Clerk and Council Magazine	100682	12.00		12.00
Print Options	100683	42.00		42.00
Mr Everard A 2 Z Signage	100685	153.60	25.60	128.00
Cornwall Air Ambulance	100686	50.00		50.00
iSight Cornwall	100687	50.00		50.00
Revitalise	100688	50.00		50.00
Clerking April C C	D/ D	125.00		125.00
Clerking May CC	D/ D	125.00		125.00
Clerking June CC	D/ D	125.00		125.00
Clerking salary June CA	100690	111.10		111.10
Admin exp	100690	57.11	5.75	51.36
Good Councillor Guide	100689	17.40		17.40
J Padmore Audit	100691	60.00		60.00
Clerking expenses July	100692	219.40		219.40
Clerking expenses Aug	100693	132.44		132.44
Printing ink	100694	32.49	5.49	27.00
Donation to St John Hall Defibrillator	100695	1,000.00		1,000.00
Remembrance day Wreath	100696	100.00		100.00
Clerk C Cook postage travel	100697	129.43		129.43
Clerking expenses Sept	100698	126.90		126.90
Postage stationery	100699	14.90	0.70	14.20
Clerking expenses Oct	100701	125.60		125.60
Business Web Solutions	100702	253.00		253.00
Grant Thornton Cancelled	100703			100.00
Cornwall Council election costs	100704	224.42		224.42
Clerking expenses Nov	100705	140.19		140.19
Training Cllr Richards	100706	12.00		12.00
Hall Rent	100707	5.00		5.00
Postage stationery	100708	12.00	0.70	11.30
All Seasons Garden Services	100709	690.00		690.00
Clerking Dec	100710	124.70		124.70
Clerking Jan	100711	129.10	0.73	128.37
Computer Antony PC	100712	100.00		100.00
Clerking Feb	100713	121.10		121.10
Clerking March	100714	121.10		121.10
Craddock Road cleaning	100715	72.00		72.00
Total		£5,426.19	£51.28	£5,474.91
<b>Solar funded expenditure</b>		<b>£1,000.00</b>		<b>£1,000.00</b>
Total Excluding solar expenditure		£4,426.19	£51.28	£4,474.91

## **6. Solar Benefit Fund review.**

The Committee met on 3<sup>rd</sup> May 2018.

The available funds were £ 4,204 at this time.

It was agreed to allocate £ 2,000 to fund a Defibrillator for the Freathy Social Club.

The Committee discussed a request from a parishioner for a play park and equipment for the village. It was felt this was a matter for the St John Village hall committee as the Parish Council do not own any land.

Funding the potential purchase of woodland near Benskins wood was discussed by the committee.

**Action :** Cllr Everard to approach Mrs Payne arrange a meeting to discuss this proposal.

## **7. AOB**

- **7 a** Mr Dolton raised the issue of a pot hole/ pipe collapse / drainage issue causing the road to break up near Jacks Lane. He stated that a Drains survey should be pursued.

**Action :** Cllr Richard has this in hand having raised the problem with P Allen from Cormac recently.

- **7 b** Mr Dolton raised a concern relating to the overgrown hedges in the village which is restricting the road width.

**Action :** Cllr Everard to talk to relevant landowner.

**Action :** Clerk to clarify if Parish Council can trim non Parish Council hedges and if there is a height restriction on hedges.

- **7 c** Campsite at the St John Inn.

The Freedom Camping Club do not require planning permission to run a campsite on the site.

The Parish Council acknowledged the parishioners anxieties, but confirmed that cannot take any action until the club have actually breached the conditions of their licence. The members will keep an eye on the situation.

- **7d** Antony Estate Layby on Picture Hill.

**Action:** Cllr Richards to follow up.

**8.** Meeting closed at 7.40pm.

**9.** Date of next meeting TBA in May 2019.