

DRAFT Minutes of St John Parish Council Meeting on Thursday 6th December 2018 at 7.30pm at St John Village Hall.

Those present : Mr D Richards, Mr R Hoskin, Mrs J Hirst, Mr R Trick, Mr H Everard, Mr C Trevitt, and the Clerk to St John Parish Council.

27.18 Apologies for absence. None.

28.18 Declarations of interest relating to items on the agenda. None.

29.18 The Draft Minutes of the previous meeting on 27th September 2018 were reviewed and approved by the full Council.

30.18 Matters arising from the previous meeting.

30.18 a 19.18 d 5.18 f 47.17 St John Memorial. The memorial was refurbished in time for the World War 1 commemorations. It is considered to be an improvement to the village. The surrounding grounds still need tidying up so there may be additional costs incurred to complete this project.

Action: Cllr Richards to contact Mr Horrell to request a quote for this work.

30.18 b 19.18 g 5.18 c 40.17 e 28.17 Proposed Boundary Commission changes to the Council wards in Cornwall.

The Boundary Commission has reported back and the Rame ward is to be dissolved in 2020 elections and new boundaries have been proposed.

30.18 c 19.18 h 12.18 Bus shelter repairs at Freathy.
Completed.

30.18 d 19.18 i 11.18 Training.

Action : Clerk to organise Website training in the new year and Gdpr training when Calc put on a course in SE Cornwall.

30.18 e 21.18 Rubbish bin for Military Road/ Freathy fields entrance. Mr Chadwick from Biffa quoted £ 212 for a 60 litre bin and £ 4.90 per empty. In the summer months he estimated that Biffa would need to empty the bin everyday as they do in Sharrow Car Park. He advised that where you have a bin it attracts visitors to leave their rubbish there instead of taking it home. The Council agreed not to pursue this issue having reviewed Mr Chadwicks advice and that it would be cost prohibitive.

30.18 f 23.18 a Freathy Noticeboard. In hand.

Action: Cllrs Hoskin Trick and Hirst to follow up.

30.18 g 24.18 Freathy Phone box. The phone box is now the property of the Parish Council.

31.18 Correspondence.

31.18 a Quinn Sievewright email re: Sharrow view, a formal application has now been submitted, superceding this email.

31.18 b Trees 8 Mowhay Meadow. Cllr Richards reported that neither Cornwall Council nor Western Power have concerns about the trees. The overground cable nearby is in fact a BT cable and not a power cable.

32.18 Planning.

32.18 a The schedule of planning submissions for 2018 was reviewed by the Council.

32.18 b Minutes from the St John Planning Sub Committee meeting were reviewed and approved.

See below:

Planning Committee Meeting on 15th November 2018 at St John Village Hall

Present: Cllrs Richards (Chair), Hoskin, Everard, Trevitt, Trick and Hirst

Chairman introduced the meeting by explaining the function of the two planning sub-committees, covering the St John and Freathy areas separately.

Chairman explained that the two items for discussion were prior to applications being submitted and that the PC could not give any decision as to whether they are likely to support the matters in question.

St John Inn – Proposed Lodge

Mr and Mrs Berry explained their intention to build a lodge behind the existing garage, for use by an elderly relative, and thereafter possibly as a permanent home for themselves. The lodge would be a pre-fabricated cabin type building on wheels.

The Chair confirmed that the immediate neighbours to the Inn had been invited to the meeting and some had attended. There was concern expressed at the capacity of the septic tank, which is already serving three separate dwellings, as well as demand from campers. The Chair suggested that the “Load” on the septic tank should be re-assessed in accordance with government guidance, and that this should be carried out before the application is lodged, and that thereafter a government permit is obtained. This permit would provide a management plan to demonstrate that the septic tank is working efficiently, and with no pollution.

The Chair also recommended that the proposal should be discussed with CC's Conservation Officer, as the Inn is in the most sensitive area of the village.

The Chair requested that the PC be notified when the application is lodged, as sometimes time is lost through formal notification channels.

Chalet owned by Helen Parker

Mrs Parker explained that she had reconstructed her 50 year old chalet at Treganhawke and that she had full support from her neighbours. The extended area of the chalet was within the 10% allowance. She had invited a planning officer to inspect the property and he had said that she must apply for retrospective permission, which she intends to do.

She had come to the meeting to explain the background to this matter and to advise that she was going to submit a planning application soon.

The Chair said that the permission must accord with Article 4 requirements and that they will be happy to review the application when submitted.

The Chair asked Ms Parker to let the PC know when the application has been submitted.

33.18 Police report was reviewed.

34.18 Finance.

34.18 a Approved expenditure .

Payments approved 6th Dec 2018	Cheque no	
C Allen clerking Sept	100733	£122.97
British Legion Poppy	100734	£100.00
Bt phone box	100735	£1.00
St John Village Hall Rent	100736	£25.00
Freathy Hall Rent	100737	£20.00
Freathy Social Club donation	100738	£2,000.00
C Allen clerking Oct	100739	£128.25
Apt construction	100740	£675.00
C Allen clerking Nov	100741	£128.77
Total		£3,200.99
Payments awaiting invoices		
All Seasons garden services		£690.00
Clerking salary and exp Dec - Jan 2019		
Freathy Noticeboard		£750.00
Coastwatch Defibrillator		£ 330.00
Signage budget approved		£ 400.00

The full Council approved the above expenditure.

34.18 b . Solar Fund Report.

The Solar Fund report was reviewed and approved by the full Council.

Funds received to date total £ 9,250. St John village has spent £ 2,546 and Freathy £ 4,500. £ 2,203.52 remains unspent.

The Councillors considered whether to donate the remaining Solar Funds to each of the respective Community Halls in St John and Freathy. It was agreed to postpone any payments until the Solar Benefit funds for 2018/19 were deposited in the bank account.

The Freathy Councillors stated that they needed to replace the [fire](#) fighting equipment so their next allocation of Solar funds would probably go towards that project.

Action : Cllr Everard to contact Mrs Payne re the purchase of the woods in St John.

34.18 c Summary Income and Expense report .

The Councillors reviewed and approved the Receipts and Payments report 2/12/2018.

The St John Village Hall have donated £ 126.50 towards the Website updates in Oct 2018.

The full Council agreed not to increase the Precept for 2019/20. The full Council approved a sum of £ 6,000 to be raised from the Council tax.

The full Council approved £ 400 towards road signage in St John and an additional £ 330 contribution to the National Coastwatch defibrillator fund.

Action : NCI officer Mr Morrish and Mr Loynes to officially write to St John Parish Council requesting the funds from section 137 fund.

34.18 d . Bank Reconciliation 2018/19.

The Bank Reconciliation report was reviewed and approved by the full council.

34.18 e. Fixed Asset Report.

The Fixed Asset report was reviewed and approved, subject to adding 4 grit bins owned by St. John Parish Council.

Action : Clerk to obtain a valuation from Biffa for Insurance .

34.18 f. 2019/20 Draft Budget.

St John Parish Council
RECEIPTS AND PAYMENTS 2019/20 Budget
Including Community Benefit Funding

RECEIPTS	£
Brought Forward	7,771
Precept	6,072
LMP footpath	
CTS Grants	67
Website transparency funding	
Donation	
Interest	
VAT refund	100
Community Benefit funding	3,083
Total	9,322
PAYMENTS	
VAT	100
Clerk Salary	1,500
Clerking expenses	200
Subscriptions CPD	175
Grass control	775
Community benefit projects and donations	5,287
Freathy Bus shelter repair / Phone box/ Noticeboard	

Hall Rent	80
Misc	250
Replace Road signs in St John	
WW1 Monument	
Website	250
Election fees	
Audit fee	70
Computer	100
Section 137	150
Insurance	300
Printing Postage and Stationery	100
TOTAL	9,337
Profit/ (Loss)	-15

35.18 AOB.

35.18a Torpoint Library is to be taken over by Torpoint Town Council.

35.18 b St John Traffic Issues/ Signage.

There were 12 parishioners attending the meeting who wished to raise the ongoing traffic issues in St John. Mr Ferris raised concerns of delivery / large vehicles using St John as a short-cut between Torpoint and Millbrook and speed issues . The Parish Council acknowledged this issue. Mr Ferris and Councilors discussed a Welcome to St John sign acknowledging careful drivers.

Action : The St John Parish Councilors to consider this issue and aim to purchase and erect signage for all the approach roads leading to and from St John , once guidance from Highways was obtained. Mr Ferris to accompany the Parish Councilors around St John to decide where signage is needed.

35.18 c Rame Head Defibrillator . NCI officer Mr Morrish and Mr Loynes requested funds towards a Defibrillator at Rame Head. It was agreed to fund 1/3 of £ 1,000 they require with the hope that Maker with Rame Parish Council and Millbrook Parish Council would fund 1/3 each too. A sum of £ 330 was approved from the Section 137 budget allocation.

35.18 d Drainage Issues in St John village. After consultation with Mr Allen from Cornwall Highways Dept by Cllr Richards , the situation is being addressed as a matter of urgency.

35.18 e Campervan by Poron factory.

Action : Clerk to contact Cllr Trubody and Western power over safety issues.

35.19 f Grit bins. The Grit bins may need refilling.

Action : Cllrs Hoskin and Richards to advise the clerk which need refilling and the locations of which bins need refilling.

36.18 Date of next meeting. 21st February 2019 at St John Village Hall.

