

Draft Minutes of St John Parish Council Meeting on Thursday 28<sup>th</sup> Feb 2019 at 7.30pm at St John Village Hall.

**Those present** : Mr D Richards, Mr R Hoskin, Mr R Trick, Mr C Trevitt, and the Clerk to St John Parish Council.

**37.18 Apologies for absence.** Mrs J Hirst, Mr H Everard, and Mr G Trubody.

**38.18 Declarations of interest relating to items on the agenda.**

Cllr Richards declared that he is a Trustee of St John Village Hall.

**39.18 The Minutes of the previous meeting** on 6<sup>th</sup> December 2018 were reviewed and approved by the full Council.

**40.18 Matters arising from the previous meeting.**

**40.18 a** 30.18 a 19.18 d 5.18 f 47.17 St John Memorial.

The ground surrounding the memorial need tidying up .

**Action:** Cllr Richards to contact Mr Horrell to request a quote for this work.

**40.18 b** 19.18 i 11.18 Training.

**Action :** Clerk is waiting on Mr Graves to confirm a date for Website training . Gdpr training to be undertaken when Calc put on a course in SE Cornwall.

**40.18 c** 18 f 23.18 a Freathy Noticeboard.

**Action:** Cllr Hoskin has this in hand.

**40.18 d** 30.18 g 24.18 Freathy Phone box. The phone box is now the property of the Parish Council but is in need of refurbishment.

**Action :** Cllr Hoskin to obtain a quote for this work a budget of £ 500 was approved by the full Council.

**40.18 e** 34.18 c Rame head/ NCI defibrillator. Clerk is awaiting a written request from Mr Morrish for a £ 330 donation towards the proposed defibrillator at Rame head.

**Action:** Clerk to follow up.

**40.18 f** 35.18 d Drainage Issues in St John village.

**Action:** Cllr Richards to follow up with Mr Allen from Cornwall Highways.

**40.18 g** 35.18 e Campervan by Poron factory. As a result of contacting Western power, the campervan has moved on.

**40.18 h** 35.19 f Grit bins. Further to the clerks communication with Cornwall Council, the Grit bins in St John have been filled.

**Action:** Cllr Hoskin to check if the Freathy bins have been refilled too.

**40.18 i** 35.18 b St John Signage. The road signs have been ordered. They will be erected upon delivery.

#### 41.18 Correspondence.

None.

#### 42.18 Planning.

The schedule of planning submissions for 2018/19 was reviewed by the Council. No plans have been received from the St John Inn yet.

#### 43.18 Police incidents.

None.

#### 44.18 Finance.

##### 44.18 a. Approved expenditure .

Payments to be approved Feb 2019	Cheque no	
All Seasons garden services	100745	£690.00
Clerking salary and exp Dec	100743	£132.25
Computer	100744	£100.00
C Allen clerking Jan 2019	100746	£128.77
C Allen clerking Feb 19	100747	£130.57
<b>Total</b>		<b>£1,181.59</b>
<b>Items approved awaiting quotes/ invoices</b>		
Freathy Noticeboard		£750.00
Memorial Gardening		
St Johns signage		£410.00
Road cones		£20.00
Clerking March / April 2019		
Phone box refurbishment		£500.00
<b>Total</b>		<b>£1,680.00</b>

The full Council approved the above expenditure.

##### 44.18 b. Solar Fund Report.

Mrs Payne has not replied regarding the potential purchase of the St John woodland, so it was agreed to put this project on hold.

The Solar Fund report was reviewed and approved by the full Council. The 2018/19 Income was received in January 2019.

Funds received to date total £ 12,338. St John village has spent £ 2,546 and Freathy £ 4,500. £ 5,289 remains unspent.

**Action:** Cllr Richards to convene a meeting of the Solar Fund Subcommittee to discuss future expenditure.

#### **44.18 c. Summary Income and Expense report.**

The Councillors reviewed and approved the Receipts and Payments report 28/2/2019. It was noted that there will be a forecast Carry forward balance of approximately £6,000 from 2018/19 to the 2019/20 financial year.

**Action :** Councillors to identify items for potential expenditure within the Parish for the next meeting.

#### **44.18 d. Bank Reconciliation 2018/19.**

The Bank Reconciliation report was reviewed and approved by the full Council.

#### **44.18 e. Fixed Asset Report.**

The Fixed Asset report was reviewed and approved.

**44.18 f. Auditor.** It was agreed to appoint J Padmore as Auditor if she is available.

**Action:** Clerk to contact J Padmore and request that she undertake the 2018/19 Audit.

**45.18 Date of next meeting Thursday 16<sup>th</sup> May 2019 at St John Village Hall 7pm .**