

Minutes of St John Parish Council Meeting on Thursday 13th August 2020 at 5.30pm at St John Village Hall.

1.20 Those present : Mr D Richards, Mr R Trick, Mr C Trevitt, Mrs J Hirst, Mr R Hoskin, Mr H Everard the Clerk to St John Parish Council .

2.20 Apologies for absence. Cllr Trubody

3.20 Declarations of interest relating to items on the agenda.

Cllr Richards informed the Council that the Trustees of St John Village Hall were preparing to make an application to refurbish and extend the Village Hall. He will refrain from any future council decisions on this matter.

4.20 Minutes of the previous meeting on 20th Feb were reviewed and approved by the full Council.

5.20 Matters arising from the previous meeting.

5.20 a 43.19 c 29.19 j 18.19 c Rut on Picture hill.

This issue will be addressed when Covid restrictions are lifted and Cllr Richards and Everard can arrange a physical meeting with Mr Trinnick from Antony Estates.

5.20 b 43.19 e 29.19 l 3.19d Gooseford Lane hedge trimming.

This has been completed.

5.20 c 43.19 f 29.19 i 18.19 a Cluster Road Traffic Order update.

Mr Leeson has confirmed that the Cluster Road Traffic Order becomes legal on 14th August 2020.

5.20 d 43.19 g 35.19. Benskins wood signage.

This issue is being deferred until the Covid 19 situation is resolved.

5.20 e 43.19 h 36.19. Freathy Bus shelter.

Awaiting confirmation from Mr Quinney from Cornwall Council when additional funding becomes available.

5.20 f 43.19 l 34.19. Stile Repair in St John.

Mr Tanner has completed this work.

5.20 g 50.19 Donation towards Chris Kennedy memorial.

No action required.

5.20 h 70.19 a Antony junction update.

Cornwall highways have recently undertaken a safety audit , the report is due in 2-3 weeks. Consultation should start in September. Cllr Bulmer from Antony PC is liaising with Mr O Neill from Cornwall highways on this matter.

5.20 i 70.19 b Freathy Yellow lines.

Completed.

5.20 j 59.19 Planning issues Freathy.

Cllr Hoskin investigated why some chalets have holiday only status on their planning applications, but can find no further information on this matter.

6. Covid 19 issues.

6.20 a Military Road parking issues.

Cllr Bulmer from Antony PC has expressed an interest in seeking funding from Phase 4 Cluster network fund to resolve the issues at Tregantle. This will be addressed at the Cluster meeting to be held on 9th Sept. Cllr Hoskin to represent St John Parish Council.

The members discussed the help provided by the enforcement team along Military road.

Action: Clerk to contact Zoe Hall and thank the enforcement team for all their efforts and hard work.

6.20 b Virtual meeting.

It was felt providing members were happy with the Covid 19 precautions being taken at the physical meetings and because of the poor internet connectivity that St John Pc would only hold virtual meetings as a last resort. A risk assessment was undertaken before the meeting on 13th August 2020 and all present were comfortable with the arrangements in place.

6.20 c Funding.

Additional funding is available if Parish Councils are in financial difficulties due to Covid. It was agreed that St John Parish Council do not require any support funding.

6.20 d Freathy self help fund.

Freathy Sports and Social club have requested £ 100 to help fund transport costs for parishioners who have kindly delivered shopping for local persons during the Covid situation. The full Council approved this expenditure.

7.20 Planning.

The planning report was reviewed and approved.

8.20 Police report.

Devon and Cornwall police are no longer providing Parish level crime statistics.

9.20 Policies.

The following policies were reviewed and approved.

Standing Orders.

Financial Risk Management.

Financial Regulations.

Action : Clerk to provide printed copies of the revised policies to all members.

10.20 Finance 2020/21.

All members reviewed and formally approved the following reports:

- Approved payments 1/4/20-31/7/20.
- Fixed asset report 31/7/2020.
- Bank reconciliation report 31/7/2020.
- Payments and Receipts report 31/7/2020.
- Solar Community fund 31/7/2020.

11.20 Finance 2019/2020 Final year reports.

All members reviewed and formally approved the following reports:

- Bank Reconciliation 2019/20.
- Income Received 2019/20.
- Payments made 2019/20.
- Payments and Receipts report 2019/2020.
- Asset Register.

- Solar Community fund.
- Payments approved March 2020.

12.20 Audit Approval.

Mrs Padmore has completed the audit with no material issues. She recommended that the Standing Orders, Financial Regulations and Financial Risk Policy be updated and reviewed annually. She recommended that the Council revert to cheque payments instead of Bacs and requested a list of Councillors signatures so she can cross reference them on the paperwork in future.

The paperwork will now be forwarded to the Government appointed external auditors.

12.20 a The Annual Governance Statement was reviewed and approved by the full Council.

12.20 b The Annual Accounting Statement was reviewed and approved by the full Council.

12.20 c The Exemption certificate was reviewed and approved by the full Council.

12.20 d The following clerk expenses were reviewed and approved by the full Council.

As per Hmrc monthly expense of £ 24 for working from home expenses.

£ 4 per month for printing ink.

Note : The clerks 2020/21 Annual salary review has yet to be approved due to delays in the national pay settlement between the government and unions.

13.20 Aob.

13.20 a Gravestone repair in St Johns cemetery.

A 1712 Grave in the St John graveyard has some damage. As it of local historical interest it was agreed to fund the repair. A quote of £ 240 by Monumental masons was verbally given to Cllr Richards. The full Council approved this quote.

An additional headstone also needs repairing, but a working party in the village will undertake that work. The Parish Council agreed to pay for the materials.

Action : Clerk to place the order.

Action: Clerk to write a letter requesting permission from the vicar to undertake the repairs.

13.20 b Expression of interest from Mr Crane to become a Councillor if a vacancy should arise.

13.20 c Requests from Parishioners for additional signage in St John.

Mindful that St John village should not become cluttered with more signage, the Council agreed to consider a beware children sign on the east side of the village underneath an existing sign.

Action : Cllr Everard to ask for approval for the sign from the landowner and order the appropriate sign if permission is given.

13.20 d Budget 2021/22.

Members are asked to consider future expenditure projects for 2021/2022 to be considered at the next meeting.

13.20 e Noticeboard at Tregonhawke.

Action : Clerk to request permission that the Agenda for St John meetings be displayed on the Tregonhawke noticeboard in the future.

14.20 Date of next meeting .

Thursday 26th November at Freathy Sports and Social Club 7.30pm.

Meeting closed at 6.45pm.