

St John Parish Council Agenda

NOTICE is hereby given that a meeting of the St John Parish Council will be held at St John Village hall on Thursday 17th March 2022 at 7.30pm.

1. **Apologies for absence.**
2. **Declarations of interest relating to items on the agenda.**
3. **County Councillor report.**
4. **Approval of Minutes 25th Nov 2021.**
5. **Matters arising from the previous meeting.**

5 a Benskins wood signage.

5 b Military Road parking issues and clearway signage.

5 c Will Glassup highways review update.

5 d Wildlife signage board at the Ford in St John.

5 e Gooseyford lane telegraph poles update.

5 f Electric Car charging points.

5 g Memorial garden maintenance Green thumb update.

5 h Tregonhawke/ Freathy signage.

6. Planning.

Planning Applications St John Parish	2021/22		Application	Application	Comments
			Validated	Decision	
PA21/02654	Stone farm	Freathy	08/04/2021	Approved	
PA21/06106	Maker view 53	Freathy	06/07/2021		Withdrawn
PA21/05981	Kroonstad	Freathy	02/07/2021	Approved	
PA21/05788	Beverley	Freathy	08/07/2021	Approved	
PA21/08314	The Rectory	St John	19/08/2021	Approved	
PA21/08620	Maker view 53	Freathy	20/10/2021	Approved	
PA21/11694	6 Mowhay meadow	St John	11/01/2022		
PA22/01095	Ferndale Withnoe	Freathy	23/02/2022		

7. **Policies for review: Standing orders / Financial regulations / Financial risk management.**
8. **Network cluster meetings update.**

9. Tregonhawke bus shelter.

10. Finance 2021/22.

10 a Payments for approval.

Payments to be approved March 2022			Gross	Vat	Net
C Allen clerking Oct 2021	100832	Clerking and admin	£170.09		£170.09
Antony Parish Council	100833	Computer	£100.00		£100.00
C Allen clerking Nov 2021	100834	Clerking and admin	£161.33		£161.33
D Richards lighting church	100836	Lights	£323.25	£53.88	£269.37
R Hoskin Xmas trees	100837	Xmas trees	£200.00	£33.33	£166.67
C Allen clerking Dec 2021	100838	Clerking and admin	£165.83		£165.83
Calc training	100839	Training	£36.00	£6.00	£30.00
All seasons gdn	100840	Grass control	£690.00		£690.00
Calc	100841	Training	£36.00	£6.00	£30.00
C Allen clerking Jan 2022	100843	Clerking and admin	£167.08		£167.08
Cornwall council Election fees	100842	Election fees	£1,428.23		£1,428.23
Green thumb	100844	Grass control	£21.00	£3.50	£17.50
Freathy Sports	100845	Rent hall	£20.00		£20.00
C Allen clerking Feb	100846	Clerking and admin	£172.58		£172.58
C Allen clerking March 2022	100847	Clerking and admin	£200.03		£200.03
Hmrc	100848	Clerking and admin	£5.40		£5.40
			£3,896.82	£102.71	£3,794.11

10 b Asset Register

St John Parish Council
Asset Register as 31/03/22

Purchase
Value

Bus shelter purchased 2008 W/Off	
Noticeboard purchased 2016	£1,075
Signage purchased May 2018	£153
Memorial Bollards St John purchased Nov 2018	£1,610
Phone box Freathy purchased Nov 2018	£1
Grit bins x 4 purchased pre 2016	£600
Signs purchased 2018	£600
Signs purchased 2018	£410
Road cones purchased 2018	£21
Freathy Noticeboard purchased June 2019	£1,040
Road signs purchased Apr 2019	£85
Neighbourhood watch signs 2019	£20
Lights 2020	£266
Bus shelter purchased Sept/ Oct 2021	£4,865
Lighting 2021	£269
TOTAL	£11,015

10 c Bank Reconciliation- Review and approve full year 2021/22 report.

BANK RECONCILIATION	CHEQUE	Payments	Receipts	Combined
Payee and details		Dr	Cr	Bank balance
Funds bfwd 31/3/2020				£9,869.72

C Allen wages March	100809	£168.33		£9,701.39
Calc subscription	100810	£241.04		£9,460.35
C Allen clerking April 2021	100811	£214.80		£9,245.55
Freathy youth and social community	100812	£1,042.00		£8,203.55
St John village hall	100813	£2,000.00		£6,203.55
Precept			£3,033.47	£9,237.02
Freathy youth and social community	100814	£20.00		£9,217.02
Business web solutions	100815	£208.00		£9,009.02
K Heald Audit	100817	£90.00		£8,919.02
Calc books	100816	£29.57		£8,889.45
Zurich Insurance	100818	£250.66		£8,638.79
C Allen clerking May 2021	100819	£253.51		£8,385.28
Freathy youth and social community	100820	£20.00		£8,365.28
C Allen clerking June 2021	100821	£181.08		£8,184.20
Interest			£0.07	£8,184.27
C Allen clerking July 2021	100822	£195.72		£7,988.55
Freathy youth and social community	100823	£20.00		£7,968.55
R Dolton Land registry	100824	£24.00		£7,944.55
Clerking August 21	100825	£161.33		£7,783.22
C Allen clerking Sept 2021	100826	£163.13		£7,620.09
H G Stacey	100827	£300.00		£7,320.09
Precept			£3,033.47	£10,353.56
Interest			£0.02	£10,353.58
Millbrook PC NDP hosting	100828	£20.00		£10,333.58
Euroshell bus shelter	100829	£5,838.00		£4,495.58
R Dolton reimburse land registry	100830	£15.00		£4,480.58
RBL Wreath	100831	£52.50		£4,428.08
C Allen clerking Oct 2021	100832	£170.09		£4,257.99
Antony Parish Council	100833	£100.00		£4,157.99
Grant bus shelter			£5,000.00	£9,157.99
Grant community chest			£250.00	£9,407.99
C Allen clerking Nov 2021	100834	£161.33		£9,246.66
D Richards lighting	100836	£323.25		£8,923.41
R Hoskin Xmas trees	100837	£200.00		£8,723.41
C Allen clerking Dec 2021	100838	£165.83		£8,557.58
Calc training	100839	£36.00		£8,521.58
All seasons gdn	100840	£690.00		£7,831.58
Calc	100841	£36.00		£7,795.58
Vat			£1,068.51	£8,864.09

Interest			£0.02	£8,864.11
C Allen clerking Jan 2022	100843	£167.08		£8,697.03
Election fees	100842	£1,428.23		£7,268.80
Green thumb	100844	£21.00		£7,247.80
Freathy youth and social community	100845	£20.00		£7,227.80
Solar benefit			£3,083.20	£10,311.00
C Allen clerking Feb 2022	100846	£172.58		£10,138.42
C Allen clerking March 2022	100847	£200.03		£9,938.39
Hmrc	100848	£5.40		£9,932.99
TOTAL		£15,237.16	£15,468.76	

Bank Statement 04/02/2022	Current	£6,925.49
Bank Statement 04/02/2022	Savings	£4,854.74
Uncleared cheques/ Income received		-£1,847.24

TOTAL FUNDS 31/03/2022 £9,932.99

10 d Solar benefit fund 31/03/2021 review and approve full year 2021/22 report.

ST JOHN COMMUNITY FUND REPORT as at 31/03/2022		Unallocated	Payments	St John	Freathy	Total
16/04/2021	St John village Hall windows		£2,000	£2,000		£2,000
16/04/2021	Freathy sports and social club		£1,042		£1,042	£1,042
24/11/2021	Electrical supplies church lights		£323	£323		£323
04/02/2022	British Renewables Community Fund	£3,083				
	Total		£3,365	£2,323	£1,042	£3,365
	Funds unspent	£3,083.20		£380	£0	£3,463

10.e Bank mandate forms.

10.f Income Vat reimbursement income received Nov 2021 £ 1,068.51.

British renewables income received £ 3,083.20.

10 g Management Report - Review and approve full year 2021/22 report.

St John Parish Council				
RECEIPTS AND PAYMENTS 2020/21 as 31/03/2022				
2020-21	Including Community Benefit Funding	2021/22	2021/22	
Auditted		Budget	Actual	%
£	RECEIPTS	£	£	
£7,497	Brought Forward	£9,701	£9,701	
£6,000	Precept	£6,000	£6,000	100
£63	CTS Grants	£63	£67	106
£1	Interest	£1	£0	0
	Bus shelter grant	£5,000	£5,000	100
	Community chest grant	£250	£250	100
£457	VAT refund	£1,200	£1,069	89
£3,083	Community Benefit funding	£3,083	£3,083	100
£9,604	TOTAL	£15,597	£15,469	99
	PAYMENTS			
£378	VAT	£100	£1,168	1,168
£1,522	Clerk Salary	£1,950	£1,666	85
£333	Clerking expenses	£350	£362	103
£199	Subscriptions CPD	£250	£294	118
£1,053	Grass control/ Footpaths	£1,250	£708	57
£1,000	Community benefit projects and donations	£6,160	£3,311	54
	Bus shelter	£5,000	£4,865	97
£100	Hall Rent	£180	£80	44
£461	Misc wreath xmas tree	£350	£275	79
£0	Election/ reserves	£1,200	£1,428	119
£0	Graveyard repairs	£250	£250	100
£1,500	Freathy road markings	£0	£0	0
	St John wildlife sign	£668	£0	0
£242	Website	£300	£208	69
£75	Audit fee	£100	£90	90
£100	Computer	£100	£100	100
£100	Section 137	£500	£0	0
£249	Insurance	£260	£251	96
£87	Printing Postage and Stationery	£110	£182	165
£7,399	TOTAL	£19,078	£15,237	80
£2,205	Profit/ (Loss)	-£3,481	£232	
£9,702	Cfwd	£6,220	£9,933	
	Represented by: -			
	Deposit Account Bank statement		£4,854.74	
	Current Account bank statement		£6,925.49	
	(less O/s cheques/ O/s Income)		-£1,847	
	TOTAL		£9,933	
	Community Benefit Fund		£3,463	
	Total Funds excluding CB fund		£6,470	
	Prepared by			
	Caroline Allen - Responsible Financial Officer			

10 h Personnel issues and annual pay review of clerk.

10 i Approve K Heald internal auditor.

11. Request from Rame responders for £150 donation.

12. Sharrow car park.

13. Church review consultation document.

14. AOB.

15. Provisional date of next meeting 12th May 2022.