

St John Parish Council

Minutes of St John Parish Council Meeting on Thursday 17TH March 2022 at 7.30pm St John Village hall.

Those present : Mr D Richards (Chairman), Mr R Hoskin (Vice Chairman), Mr H Everard , Mr J Tanner, Mrs J Hirst, Cllr Ewert (Cornwall Councillor) and Mrs Allen Clerk to St John Parish Council.

67.21 Apologies for absence accepted . Cllr B Crane.

68.21 Declarations of interest relating to items on the agenda. Cllr Richards declared that he is a Trustee of St John Village hall. Cllr Hoskin and Hirst declared an interest as members of Freathy Management Committee.

69.21 The Minutes 25th Nov 2021 were reviewed and approved by the full council .

70.21 County Councillor report was reviewed and approved by the full council.

Cllr Ewert informed members:

- Work on the Torpoint development scheme which has temporarily put on hold due to staff sickness will resume in the near future.
- There are plans for Cornwall to have further delegation of powers and a mayor in the future.
- The Looe- Cremyll cycleway scheme design phase is near completion. Budget cuts mean that some of the original plans may be curtailed but the Rame peninsula loop and the 20mph plan for Military Rd should be implemented.
- Cllr Ewert is working with the planning dept to protect the visual integrity of the Freathy chalet community. This may involve including Freathy as a designated development in the next update of the NDP. She feels the issue of consistency of decisions within the Planning dept is important to establish clear guidelines. **Action:** Cllr Ewert and Cllr Hoskin to meet the planning officer discuss this further later in March.
- The planning officer has asked the PC to undertake a survey of the chalets to identify which are holiday lets/ business and which are second homes and permanent residents. **Action:** Cllr Hoskin and Cllr Hirst agreed to undertake this task.
- Hot tubs. Cllr Ewert confirmed that there are no rights for hot tubs under the Article 4 planning regulations and many owners with hot tubs now require planning permission. A motion was unanimously passed to oppose all future applications . Proposed Cllr Richards, seconded by Cllr Hoskin. Members raised their concerns about the environmental aspects of these tubs especially when they are emptied between changeovers. It appears it is common practice for the tubs to be emptied down the cliff. **Action:** Cllr Ewert or arrange a meeting with the Cornwall council Environmental health department to discuss these concerns.
- Sharrow car park. According to Cornwall Council (CC) this car park made a loss of £700 between 2016-19 and the lease is up for renewal . CC are considering not renewing the lease. Members and Cllr Ewert felt that it should be retained at all costs. Members recalled that for a large part of 2016 and 2019 the Sharrow cliff path was shut by the National trust so it was not utilised to its full potential and this

explains the apparent financial loss. **Action:** Cllr Ewert will feed back to CC on this matter.

- Millbrook Hounster hill feasibility study is almost completed and proposed that a new road access into Millbrook is required, but due to budgetary constraints, mitigating proposals have suggested instead which would restrict the weight and length restrictions on the Rame peninsula, thus denying access to hgv's to the peninsula.
- Treninnow and Wiggle chalet leasehold situation (81 chalets) . **Action:** If members are approached by local constituents they can signpost them to Cllr Ewert.

71.21 Matters arising from the previous meetings.

71.21 a Benskins wood signage. Cllr Everard has quotes for £35 each for 2 signs to be installed in Benskins wood. **Action:** Cllr Everard to place the order. Members approved this expenditure.

71.21 b Military Road parking issues. The consultation is complete and the proposed scheme should be completed before the summer. Highways to look at signage from the Tregantle car park to the beach path to mitigate safety issues.

71.21c Highways review. Highways have undertaken the work identified in this review. There is an outstanding item of some material left behind after the ditches near the St John church were cleared. **Action:** Cllr Richards to follow up. The turning space near the ford requires remedial work as the surface is damaged. **Action:** Cllr Everard to obtain a quote for tarmac and Cllr Richards to seek comment from Cornwall Wildlife Trust. This will need to be funded by the PC from the Solar Community fund.

71.21 d Wildlife signage board at the ford in St John. The art work is with the printers. **Action:** Cllr Everard to follow up and to obtain an interim invoice asap.

71.21 e Gooseyford lane telegraph poles. Resolved.

71.21 f Electric Car charging points. CC are installing EV points in CC owned car parks. Tregantle car park has been identified as a possible venue. **Action:** Ben Crane to follow up alternative routes of funding.

71.21 g Memorial garden maintenance Green thumb update. Green thumb have commenced their annual cycle of work.

71.21 h Tregonhawke / Freathy signage. The SE Cornwall network group/ highways have agreed to fund the replacement of the damaged signs at Freathy and to erect 2 new signs at Tregonhawke. Highways will also fund and replace the no parking signs along Military road asap.

72.21 The Planning report was reviewed and approved by the full Council.

Planning Applications St John Parish	2021/22		Application	Application	Comments
			Validated	Decision	
PA21/02654	Stone farm	Freathy	08/04/2021	Approved	
PA21/06106	Maker view 53	Freathy	06/07/2021		Withdrawn
PA21/05981	Kroonstad	Freathy	02/07/2021	Approved	
PA21/05788	Beverley	Freathy	08/07/2021	Approved	
PA21/08314	The Rectory	St John	19/08/2021	Approved	
PA21/08620	Maker view 53	Freathy	20/10/2021	Approved	
PA21/11694	6 Mowhay meadow	St John	11/01/2022		
PA22/01095	Ferndale Withnoe	Freathy	23/02/2022		
PA22/01501	Glenhaven	Freathy	08/03/2022		

73.21 The policies listed below were reviewed and approved by the full Council.

- Financial Regulations.
- Standing orders.
- Financial risk assessment.

74.21 Network cluster update from Cllr Hoskin.

Antony School one way system is being considered by Highways.

75.21 Finance 2021/22.

75.21 a Appointment of Internal auditor 2021/22.

The full council approved the appointment of K Heald.

75.21 b Asset Register was reviewed and approved by the full Council.

**St John Parish Council
Asset Register as 31/03/22**

	Purchase Value
Bus shelter purchased 2008 W/Off	
Noticeboard purchased 2016	£1,075
Signage purchased May 2018	£153
Memorial Bollards St John purchased Nov 2018	£1,610
Phone box Freathy purchased Nov 2018	£1
Grit bins x 4 purchased pre 2016	£600
Signs purchased 2018	£600
Signs purchased 2018	£410
Road cones purchased 2018	£21
Freathy Noticeboard purchased June 2019	£1,040
Road signs purchased Apr 2019	£85
Neighbourhood watch signs 2019	£20
Lights 2020	£266
Bus shelter purchased Sept/ Oct 2021	£4,865
Lighting 2021	£269
TOTAL	£11,015

75.21 c Bank Reconciliation was reviewed and approved by the full Council.

BANK RECONCILIATION Payee and details	CHEQUE	Payments Dr	Receipts Cr	Combined Bank balance
Funds b fwd 31/3/2020				£9,869.72

C Allen wages March	100809	£168.33		£9,701.39
Calc subscription	100810	£241.04		£9,460.35
C Allen clerking April 2021	100811	£214.80		£9,245.55
Freathy youth and social community	100812	£1,042.00		£8,203.55
St John village hall	100813	£2,000.00		£6,203.55
Precept			£3,033.47	£9,237.02
Freathy youth and social community	100814	£20.00		£9,217.02
Business web solutions	100815	£208.00		£9,009.02
K Heald Audit	100817	£90.00		£8,919.02
Calc books	100816	£29.57		£8,889.45
Zurich Insurance	100818	£250.66		£8,638.79
C Allen clerking May 2021	100819	£253.51		£8,385.28
Freathy youth and social community	100820	£20.00		£8,365.28
C Allen clerking June 2021	100821	£181.08		£8,184.20
Interest			£0.07	£8,184.27
C Allen clerking July 2021	100822	£195.72		£7,988.55
Freathy youth and social community	100823	£20.00		£7,968.55
R Dolton Land registry	100824	£24.00		£7,944.55
Clerking August 21	100825	£161.33		£7,783.22
C Allen clerking Sept 2021	100826	£163.13		£7,620.09
H G Stacey	100827	£300.00		£7,320.09
Precept			£3,033.47	£10,353.56
Interest			£0.02	£10,353.58
Millbrook PC NDP hosting	100828	£20.00		£10,333.58
Euroshell bus shelter	100829	£5,838.00		£4,495.58
R Dolton reimburse land registry	100830	£15.00		£4,480.58
RBL Wreath	100831	£52.50		£4,428.08
C Alle clerking Oct 2021	100832	£170.09		£4,257.99
Antony Parish Council	100833	£100.00		£4,157.99
Grant bus shelter			£5,000.00	£9,157.99
Grant community chest			£250.00	£9,407.99
C Allen clerking Nov 2021	100834	£161.33		£9,246.66
D Richards lighting	100836	£323.25		£8,923.41
R Hoskin Xmas trees	100837	£200.00		£8,723.41
C Allen clerking Dec 2021	100838	£165.83		£8,557.58
Calc training	100839	£36.00		£8,521.58
All seasons gdn	100840	£690.00		£7,831.58
Calc	100841	£36.00		£7,795.58
Vat			£1,068.51	£8,864.09

Interest			£0.02	£8,864.11
C Allen clerking Jan 2022	100843	£167.08		£8,697.03
Election fees	100842	£1,428.23		£7,268.80
Green thumb	100844	£21.00		£7,247.80
Freathy youth and social community	100845	£20.00		£7,227.80
Solar benefit			£3,083.20	£10,311.00
C Allen clerking Feb 2022	100846	£172.58		£10,138.42
C Allen clerking March 2022	100848	£200.03		£9,938.39
Hmrc	100847	£5.40		£9,932.99
Shelterbox	100849	£250.00		£9,682.99
Rame responders	100850	£250.00		£9,432.99
Freathy jubilee celebrations	100851	£400.00		£9,032.99
A 2 Z signs	100852	£312.00		£8,720.99
TOTAL		£16,449.16	£15,468.76	

Bank Statement 04/03/2022	Current	£5,476.26
Bank Statement 04/03/2022	Savings	£4,854.74
Uncleared cheques/ Income received		-£1,610.01

TOTAL FUNDS 31/03/2022	£8,720.99
Solar benefit funds available 31/03/2022	£3,463.37
PARISH COUNCIL FUNDS 31/03/2022 (Excluding Solar Community benefit fund)	£5,257.62

Highlighted items are uncleared items

75.21 d Solar benefit fund report was reviewed and approved by the full Council.

ST JOHN COMMUNITY FUND REPORT		Unallocated	Payments	St John	Freathy	Total
as at 31/03/2022						
16/04/2021	St John village Hall windows		£2,000	£2,000		£2,000
16/04/2021	Freathy sports and social club		£1,042		£1,042	£1,042
24/11/2021	Electrical supplies church lights		£323	£323		£323
04/02/2022	British Renewables Community Fund	£3,083				
	Total		£3,365	£2,323	£1,042	£3,365
	Funds unspent	£3,083.20		£380	£0	£3,463

2022 Solar benefit fund meeting to be held on 4th May 2022.

75.21 b Payments approved.

The full council approved the following payments :

Proposed Cllr Richards seconded Cllr Hoskin.

Payments to be approved March 2022			Gross	Vat	Net
C Allen clerking Oct 2021	100832	Clerking and admin	£170.09		£170.09
Antony Parish Council	100833	Computer	£100.00		£100.00
C Allen clerking Nov 2021	100834	Clerking and admin	£161.33		£161.33
D Richards lighting church	100836	Lights	£323.25	£53.88	£269.37
R Hoskin Xmas trees	100837	Xmas trees	£200.00	£33.33	£166.67
C Allen clerking Dec 2021	100838	Clerking and admin	£165.83		£165.83
Calc training	100839	Training	£36.00	£6.00	£30.00
All seasons gdn	100840	Grass control	£690.00		£690.00
Calc	100841	Training	£36.00	£6.00	£30.00
C Allen clerking Jan 2022	100843	Clerking and admin	£167.08		£167.08
Cornwall council Election fees	100842	Election fees	£1,428.23		£1,428.23
Green thumb	100844	Grass control	£21.00	£3.50	£17.50
Freathy Sports	100845	Rent hall	£20.00		£20.00
C Allen clerking Feb	100846	Clerking and admin	£172.58		£172.58
C Allen clerking March 2022	100847	Clerking and admin	£200.03		£200.03
Hmrc	100848	Clerking and admin	£5.40		£5.40
A2 Z signs	100852	Wildlife signage	£312.00	£52.00	£260.00
Shelterbox	100849	Donation	£250.00		£250.00
Rame responders	100850	Donation	£250.00		£250.00
Freathy jubilee celebrations	100851	Donation	£400.00		£400.00
			£5,108.82	£154.71	£4,954.11

Note:

Members approved Donation to Shelterbox £250 and Rame Responders £250, to be funded from the Section 137 budget.

Members also approved a Donation for £400 to help fund Jubilee celebrations for both St John and Freathy communities. Cllr Crane to be consulted re: Tregonhawke celebrations.

75.21.e Bank mandate forms. Action: Cllr Tanner and Crane obtain bank clearance.

75.21 f Management Report was reviewed and approved by the full Council.

St John Parish Council		
RECEIPTS AND PAYMENTS 2020/21 as 31/03/2022		
Including Community Benefit Funding	2021/22	2021/22
	Budget	Actual
RECEIPTS	£	£
Brought Forward	£9,701	£9,701
Precept	£6,000	£6,000
CTS Grants	£63	£67
Interest	£1	£0
Bus shelter grant	£5,000	£5,000
Community chest grant	£250	£250
VAT refund	£1,200	£1,069
Community Benefit funding	£3,083	£3,083
TOTAL	£15,597	£15,469
PAYMENTS		
VAT	£100	£1,220
Clerk Salary	£1,950	£1,666
Clerking expenses	£350	£362
Subscriptions CPD	£250	£294
Grass control/ Footpaths	£1,250	£708
Community benefit projects and donations	£6,160	£3,311
Bus shelter	£5,000	£4,865
Hall Rent	£180	£80
Misc wreath xmas tree	£350	£275
Election/ reserves	£1,200	£1,428
Graveyard repairs	£250	£250
Freathy road markings	£0	£0
St John / Benskins wood and Ford wildlife sign	£668	£260
Website	£300	£208
Jubilee celebration		£400
Audit fee	£100	£90
Computer	£100	£100
Section 137	£500	£500
Insurance	£260	£251
Printing Postage and Stationery	£110	£182
TOTAL	£19,078	£16,449
Profit/ (Loss)	-£3,481	-£980
Cfwd	£6,220	£8,721
Represented by:-		
Deposit Account Bank statement		£4,854.74
Current Account bank statement		£5,476.26
(less O/s cheques/ O/s Income)		-£1,610
TOTAL		£8,721
Community Benefit Fund		£3,463
Total Funds excluding CB fund		£5,258

75.21 g Personnel issues.

The Full council agreed to approve the Nalc pay settlement 2021/22 and to increase the clerks wages accordingly.

They also agreed to increase the monthly hours from 11 to 12.5 from 1st April 2022.

76.21 Church Review.

Members discussed a report that proposed that only Callington, Saltash and Torpoint could retain their churches in future and all additional churches could be closed or reutilised. The members felt that they would support the PCC to oppose and local closures.

77.21 AOB

Jacks Lane drain has been cleared out by CC, hopefully this will resolve the flooding issues. Members to review. **Action:** Cllr Richard to follow up with Will Glassup and suggest that CC undertake a CCTV survey.

Cllr Tanner gave a brief resume of the Planning training he had recently attended.

78.21 Meeting closed at 9.55pm

79.21 Date of next meeting. 12th May 2022.