

# St John Parish Council Agenda

NOTICE is hereby given that a meeting of the St John Parish Council will be held at St John village hall on Thursday 17<sup>th</sup> Nov 2022 at 7.30pm.

1. **Apologies for absence.**
2. **Declarations of interest relating to items on the agenda.**
3. **County Councillor report.**
4. **Public forum.**
5. **Approval of Minutes 6<sup>th</sup> Oct 2022.**
6. **Matters arising from the previous meeting.**

6 a Military Road parking issues and clearway signage.

6 b Jacks lane drainage issue.

6 c Electric Car charging points.

6 d Tregonhawke/ Freathy signage.

6 e Bench at St John turning space.

6 f Representative on Rame transport Group.

## 7. Planning.

Planning Applications	2022		Application	Application
			Validated	Decision
PA21/11694	6 Mowhay meadow	St John	11/01/2022	Approved
PA22/01095	Ferndale Withnoe	Freathy	23/02/2022	Approved
PA22/01501	Glenhaven	Freathy	08/03/2022	Approved
PA22/01875	Alona	Freathy	12/04/2022	Approved
PA22/03811	Old rectory trees	St John	21/04/2022	NO TPO
PA22/03646	Sunnyside	Freathy	28/04/2022	Refused
PA22/04086	Erin Go Bra	Freathy	06/05/2022	Approved
PA22/04154	Vanderbands	St John	26/05/2022	Approved
PA22/ 04213	Freathy Cliff	Freathy	23/06/2022	Withdrawn
PA22/04916	Ganges	Freathy	15/07/2022	Refused
PA22/08037	Brae Bister	Freathy	06/09/2022	Approved

PA22/08518	Old Mill	St John	20/09/2022		Tree no action required
PA22/07888	Trelowen	Freathy	15/09/2022		
PA22/08461	Amity	Freathy	10/10/2022	Approved	

## 8. Policies for review: None.

## 9. 2022/23 Finance.

9 a Bank mandate update.

9 b Solar benefit fund.

Funds allocated to St John Ford project	£3,463
Amount unallocated	£0

9 c Approve the government approved and revised pay scales for 2022/23.

9 d Payments to be approved.

Payments to be approved Oct/ Nov 2022					
Freathy Youth and Social rent	100880	£20.00		£20.00	21/10/2022
C Allen Oct clerking and admin	100881	£259.61		£259.61	31/10/2022
Hmrc	100882	£33.40		£33.40	31/10/2022
RBL wreath	100883	£55.00		£55.00	21/10/2022
Tom thumb memorial	100884	£21.00	£3.50	£17.50	17/11/2022
Computer fee Antony PC	100885	£100.00		£100.00	17/11/2022
Clerking Nov 2022	100886	£279.54		£279.54	30/11/2022
Hmrc Nov 2022	100887	£42.80		£42.80	30/11/2022
<b>Total</b>		<b>£811.35</b>	<b>£3.50</b>	<b>£807.85</b>	

### Including future payments:

Approve payments for All seasons gardening services 2022 subject to invoice.

Approve Clerking expenditure Dec- Jan subject to invoice.

Approve HMRC payment subject to invoice.

Approve expenditure for Christmas trees at St John and Freathy.

Approve St John village hall rent subject to invoice.

## 9 e Bank Reconciliation 2022/23.

BANK RECONCILIATION 17th Nov 2022	CHEQUE	Payments	Receipts	Combined
Payee and details		Dr	Cr	Bank balance
Funds bfwd 31/3/2022				£8,721.06
Rame responders Cfwd 2021-22	100850	£250.00		

Calc subscription	100856	£247.07		£8,473.99
C Allen clerking April 2022	100854	£172.93		£8,301.06
Hmrc	100855	£19.20		£8,281.86
Business web solutions	100853	£106.50		£8,175.36
Cornwall Council precept/ CTS grant			£4,262.48	£12,437.84
K Heald Audit	100857	£75.00		£12,362.84
St John village trust Jubilee	100858	£200.00		£12,162.84
Rent St John village hall	100859	80.00		£12,082.84
Clerking May2022	100861	247.77		£11,835.07
Hmrc	100860	38.20		£11,796.87
H Everard Jubilee banner and plants	100864	273.45		£11,523.42
Zurich Insurance 2022/23	100863	252.29		£11,271.13
Interest			£0.37	£11,271.50
Clerking June 2022	100865	200.92		£11,070.58
Hmrc June 2022	100866	26.40		£11,044.18
Tom thumb memorial	100862	21.00		£11,023.18
C Allen clerking July 2022	100867	194.84		£10,828.34
Hmrc	100868	19.20		£10,809.14
Euroshel bus shelter	100869	7,050.00		£3,759.14
Tom thumb memorial	100870	21.00		£3,738.14
H Everard jubilee plaques	100871	28.49		£3,709.65
Hmrc	100872	19.40		£3,690.25
C Allen clerking Aug 2022	100873	172.73		£3,517.52
C Allen clerking Sept 2022	100875	185.67		£3,331.85
Hmrc Sept 2022	100874	19.40		£3,312.45
C Allen Posy for Queen	100876	30.00		£3,282.45
Bus shelter grant			£3,000.00	£6,282.45
Vat reimbursement			£1,415.99	£7,698.44
R W Carter	100878	5,172.00		£2,526.44
Interest			£0.89	£2,527.33
Cornwall Council precept/ CTS grant			£4,262.47	£6,789.80
Millbrook PC NDP website	100879	£10.20		£6,779.60
Calc training	100877	£24.00		£6,755.60
Freathy Youth and Social rent	100880	20.00		£6,735.60
C Allen Oct clerking and admin	100881	259.61		£6,475.99
Hmrc	100882	33.40		£6,442.59
RBL wreath	100883	55.00		£6,387.59
Tom thumb memorial	100884	21.00		£6,366.59

Computer fee Antony PC	100885	100.00		£6,266.59
Clerking Nov 2022	100886	279.54		£5,987.05
Hmrc Nov 2022	100887	42.80		£5,944.25
<b>TOTAL</b>		<b>£15,719.01</b>	<b>£12,942.20</b>	

<b>Bank Statement 4/10/2022</b>	<b>Current</b>	<b>£10,653.62</b>
<b>Bank Statement 4/10/2022</b>	<b>Savings</b>	<b>£1,356.07</b>
<b>Uncleared cheques/ Income received</b>		<b>-£6,065.44</b>

<b>TOTAL FUNDS 30/11/2022</b>	<b>£5,944.25</b>
-------------------------------	------------------

Note awaiting Vat reimbursement £ 870.25

## 9 f Asset register.

The register has been amended to include the purchase of the bus shelter at Tregonhawke and the insurers have been notified. Currently no additional cost to the 2022/23 premium.

### St John Parish Council Asset Register as 07/11/22

### Purchase Value

Bus shelter purchased 2008 W/Off	
Noticeboard purchased 2016	£1,075
Signage purchased May 2018	£153
Memorial Bollards St John purchased Nov 2018	£1,610
Phone box Freathy purchased Nov 2018	£1
Grit bins x 4 purchased pre 2016	£600
Signs purchased 2018	£600
Signs purchased 2018	£410
Road cones purchased 2018	£21
Freathy Noticeboard purchased June 2019	£1,040
Road signs purchased Apr 2019	£85
Neighbourhood watch signs 2019	£20
Lights 2020	£266
Bus shelter purchased Sept/ Oct 2021	£4,865
Lighting 2021	£269
Signage	£500
Bus shelter Tregonhawke purchased July 2022	£7,050
<b>TOTAL</b>	<b>£18,565</b>

## 9 g Management Report 17<sup>th</sup> Nov 2022.

St John Parish Council					
Financial Management Report 7th Nov 2022					
2021/22	Including Community Benefit Funding	Original	2022/23	2022/23	Amended
Audited		Budget	Actual	Budget	Fcast
£	RECEIPTS	£	£		
£9,701	Brought Forward	£8,721	£8,721	£8,721	£8,721
£6,000	Precept	£8,500	£8,500	£8,500	£8,500
£67	CTS Grants	£70	£25	£24	£24
£0	Interest	£0	£0	£0	£0
£5,000	Bus shelter grant	£5,000	£3,000	£3,000	£3,000
£250	Other grant	£600			
£1,069	VAT refund	£3,000	£1,416	£3,000	£2,286
£3,083	Community Benefit funding	£3,083		£3,083	£3,083
<b>£15,469</b>	<b>TOTAL</b>	<b>£20,253</b>	<b>£12,941</b>	<b>£17,607</b>	<b>£16,893</b>
	PAYMENTS				
£1,220	VAT	£3,000	£2,142	£3,000	£2,300
£1,666	Clerk Salary	£1,900	£1,489	£1,900	£2,126
£362	Clerking expenses	£375	£323	£375	£375
£294	Subscriptions CPD	£300	£260	£300	£300
£708	Grass control/ Footpaths	£1,000	£53	£800	£1,000
£3,311	Community benefit projects incl St John ford	£6,546	£3,463	£5,546	£5,546
	Precept funded St John turning space.	£837	£847	£837	£847
£0	Tregonhawke noticeboard	£1,000		£1,000	£1,000
£4,865	Bus shelter	£5,500	£5,875	£5,875	£5,875
£80	Hall Rent	£180	£100	£180	£180
£275	Misc RBL wreath Xmas tree Queen posy	£250	£85	£300	£335
£1,428	Election/ reserves	£500		£250	£250
	Chairmans discretionary fund				
£250	Graveyard repairs	£0		£0	£0
£260	St John / Benskins wood and Ford wildlife sign	£200		£0	£0
£208	Website and new email accounts	£500	£117	£350	£225
£400	Jubilee celebration/ Coronation	£400	£452	£428	£475
£90	Audit fee	£100	£75	£75	£75
£100	Computer	£100	£100	£100	£100
£500	Section 137	£260	£0	£250	£250
£251	Insurance	£270	£252	£252	£252
£182	Printing Postage and Stationery	£200	£86	£200	£130
<b>£16,449</b>	<b>TOTAL</b>	<b>£23,418</b>	<b>£15,719</b>	<b>£22,018</b>	<b>£21,641</b>
<b>-£980</b>	<b>Profit/ ( Loss)</b>	<b>-£3,165</b>	<b>-£2,778</b>	<b>-£4,411</b>	<b>-£4,748</b>
<b>£8,721</b>	<b>Cfwd</b>	<b>£5,556</b>		<b>£4,310</b>	<b>£3,973</b>

**10. Approve Budget 2023/24.**

**Appendix A**

**11. Resolution to set Precept for 2023/24.**

**12. Community network panel update.**

**13. Rame network group update.**

**14. Mayor for Cornwall correspondence and comments.**

**15. Date of next meeting.**

## Appendix A

St John Parish Council  
Financial Management Report 17th Nov  
2022

Including Community Benefit Funding	Full year		Draft Budget 2023/24
	2022/23 Actual	Fcast	
<b>RECEIPTS</b>	£	£	£
Brought Forward	£8,721	£8,721	£3,975
Precept	£8,500	£8,500	£8,500
CTS Grants	£25	£24	£24
Interest	£0	£2	£2
Bus shelter grant	£3,000	£3,000	£0
Other grant			£0
VAT refund	£1,416	£2,286	£500
Community Benefit funding		£3,083	£3,083
<b>TOTAL</b>	<b>£12,941</b>	<b>£16,895</b>	<b>£12,109</b>
<b>PAYMENTS</b>			
VAT	£2,142	£2,300	£500
Clerk Salary	£1,489	£2,126	£2,339
Clerking expenses	£323	£375	£400
Subscriptions CPD	£260	£300	£300
Grass control/ Footpaths	£53	£1,000	£1,000
Community benefit projects	£3,463	£5,546	£3,083
Precept funded St John turning space.	£847	£847	£0
Tregonhawke noticeboard	£0	£1,000	£0
Bus shelter	£5,875	£5,875	£0
Hall Rent	£100	£180	£200
Misc RBL wreath Xmas tree Queen posy	£85	£335	£330
Election/ reserves	£0	£250	£750
Chairmans discretionary fund	£0	£0	£250
Graveyard repairs	£0	£0	£0
St John / Benskins wood and Ford wildlife sign	£0	£0	£0
Website and new email accounts	£117	£225	£350
Jubilee celebration/ Coronation	£452	£475	£500
Audit fee	£75	£75	£100
Computer	£100	£100	£100
Section 137	£0	£250	£250
Insurance	£252	£252	£300
Printing Postage and Stationery	£86	£130	£150
<b>TOTAL</b>	<b>£15,719</b>	<b>£21,641</b>	<b>£10,902</b>
<b>Profit/ ( Loss)</b>	<b>-£2,778</b>	<b>-£4,746</b>	<b>£1,207</b>
<b>Cfwd</b>		<b>£3,975</b>	<b>£5,182</b>