

## St John Parish Council

Minutes of a meeting of the St John Parish Council held at held at St John village hall on Thursday 17<sup>th</sup> Nov 2022 at 7.30pm.

**Those present** : Cllr D Richards (Chairman), Cllr Crane, Cllr Tanner, Cllr Hirst, Cllr Hoskins, County Cllr Ewert and Mrs Allen Clerk to St John Parish Council ( PC).

**44.22 Apologies for absence accepted.** Cllr Everard.

**45.22 Declarations of interest relating to items on the agenda.** None.

**46.22 County Councillor report was reviewed and duly accepted.**

**Additional discussion points:**

- **The decision to move the Fire control unit out of county maybe rescinded.**
- **The Mayor for Cornwall consultation is open.**
- **Millbrook, Kingsand and Cawsand are part of a pilot scheme which will mean Council houses will be properly retrofitted which will include insulation and solar panels.**
- **The Tregantle junction has been reviewed by Cornwall highways , Cllrs Ewert, Hoskin Bulmer Will Trinnick from Antony estates.** A survey will be undertaken in the near future. Will Glassup from Cornwall highways will look at improving safety for pedestrians crossing the main road from the car park to Military road.
- **The yellow lines at Tregantle are still not completed.** Cormac are looking to hire a new contractor.
- **Tregantle car park.** Cllr Ewert will investigate the potential for a new owner.

**47.22 Public forum.** N/A.

**48.22 The Minutes from 6<sup>th</sup> Oct 2022 were reviewed and approved by the full PC.**

**49.22Matters arising from the previous meeting.**

**49.22 a** Military Road parking issues and clearway signage. See 46.22

**49.22 b** Jacks lane drainage issue. Ongoing issue.

**49.22 c** Electric Car charging points. Cllr Crane is still pursuing this matter.

**49.22 d** Tregonhawke/ Freathy signage. Still waiting for Cormac to complete this work.

**49.22 e** Bench at St John turning space. The clerk has applied for funding from various sources. Cllr Ewert does not have funding for this in her budget for 2022/23. Antony Estates will reply in due course.

**f** Representative on Rame transport Group. Posters have been put up in the Parish.

**50.22 The 2022 Planning report was reviewed and approval by the full PC.**

Planning Applications	2022		Application	Application
			Validated	Decision
PA21/11694	6 Mowhay meadow	St John	11/01/2022	Approved
PA22/01095	Ferndale Withnoe	Freathy	23/02/2022	Approved
PA22/01501	Glenhaven	Freathy	08/03/2022	Approved
PA22/01875	Alona	Freathy	12/04/2022	Approved
PA22/03811	Old rectory trees	St John	21/04/2022	NO TPO
PA22/03646	Sunnyside	Freathy	28/04/2022	Refused
PA22/04086	Erin Go Bra	Freathy	06/05/2022	Approved
PA22/04154	Vanderbands	St John	26/05/2022	Approved
PA22/ 04213	Freathy Cliff	Freathy	23/06/2022	Withdrawn
PA22/04916	Ganges	Freathy	15/07/2022	Refused
PA22/08037	Brae Bister	Freathy	06/09/2022	Approved
PA22/08518	Old Mill	St John	20/09/2022	
PA22/07888	Trelowen	Freathy	15/09/2022	
PA22/08461	Amity	Freathy	10/10/2022	Approved

Tree no action required

Planning have confirmed that the chalets maybe built from block but have to have cladding to the outside of the property so they are in keeping with existing properties.

**51.22 Policies for review:** None.

**52.22 2022/23 Finance.**

**52.22 a** Bank mandate update. Communication with Barclays bank on this issue is still ongoing.

**52.22 b** The current Solar benefit fund report was reviewed and approved by the full PC.

Funds allocated to St John Ford project	£3,463
Amount unallocated	£0

**52.22 c** The Full PC reviewed and approved Nalc agreed pay scales for 2022/23.

## 52.22 d Payments reviewed and approved by the full PC.

Payments approved Oct/ Nov 2022					
Freathy Youth and Social rent	100880	£20.00		£20.00	21/10/2022
C Allen Oct clerking and admin	100881	£259.61		£259.61	31/10/2022
Hmrc	100882	£33.40		£33.40	31/10/2022
RBL wreath	100883	£55.00		£55.00	21/10/2022
Charles III proc costs	100884	£45.65		£45.65	17/11/2022
Tom thumb memorial	100885	£21.00	£3.50	£17.50	17/11/2022
Computer fee Antony PC	100886	£100.00		£100.00	17/11/2022
Clerking Nov 2022	100887	£279.54		£279.54	30/11/2022
Hmrc Nov 2022	100888	£42.80		£42.80	30/11/2022
Rame Community fund	100889	150.00		£150.00	17/11/2022
<b>Total</b>		<b>£1,007.00</b>	<b>£3.50</b>	<b>£1,003.50</b>	

Note: A donation of £150 was made to the Rame Community fund after a request was made the PC. ( Funded from Section 137 budget).

### Including future payments:

Approve payments for All seasons gardening services 2022 subject to invoice.

Approve Clerking expenditure Dec- Jan subject to invoice.

Approve HMRC payment subject to invoice.

Approve expenditure for Christmas trees at St John and Freathy.

Approve St John village hall rent subject to invoice.

## 52.22 e The Bank Reconciliation was reviewed and approved by the full PC.

BANK RECONCILIATION 17th Nov 2022	CHEQUE	Payments	Receipts	Combined
Payee and details		Dr	Cr	Bank balance
Funds b fwd 31/3/2022				£8,721.06

Calc subscription	100856	£247.07		£8,473.99
C Allen clerking April 2022	100854	£172.93		£8,301.06
Hmrc	100855	£19.20		£8,281.86
Business web solutions	100853	£106.50		£8,175.36
Cornwall Council precept/ CTS grant			£4,262.48	£12,437.84
K Heald Audit	100857	£75.00		£12,362.84
St John vilage trust Jubilee	100858	£200.00		£12,162.84
Rent St John village hall	100859	80.00		£12,082.84
Clerking May2022	100861	247.77		£11,835.07
Hmrc	100860	38.20		£11,796.87
H Everard Jubilee banner and plants	100864	273.45		£11,523.42
Zurich Insurance 2022/23	100863	252.29		£11,271.13
Interest			£0.37	£11,271.50
Clerking June 2022	100865	200.92		£11,070.58
Hmrc June 2022	100866	26.40		£11,044.18
Tom thumb memorial	100862	21.00		£11,023.18
C Allen clerking July 2022	100867	194.84		£10,828.34
Hmrc	100868	19.20		£10,809.14
Euroshel bus shelter	100869	7,050.00		£3,759.14
Tom thumb memorial	100870	21.00		£3,738.14
H Everard jubilee plaques	100871	28.49		£3,709.65
Hmrc	100872	19.40		£3,690.25
C Allen clerking Aug 2022	100873	172.73		£3,517.52
C Allen clerking Sept 2022	100875	185.67		£3,331.85
Hmrc Sept 2022	100874	19.40		£3,312.45
C Allen Posy for Queen	100876	30.00		£3,282.45
Bus shelter grant			£3,000.00	£6,282.45
Vat reimbursement			£1,415.99	£7,698.44
R W Carter	100878	5,172.00		£2,526.44
Interest			£0.89	£2,527.33
Cornwall Council precept/ CTS grant			£4,262.47	£6,789.80
Millbrook PC NDP website	100879	£10.20		£6,779.60
Calc training	100877	£24.00		£6,755.60
Freathy Youth and Social rent	100880	20.00		£6,735.60
C Allen Oct clerking and admin	100881	259.61		£6,475.99
Hmrc	100882	33.40		£6,442.59
RBL wreath	100883	55.00		£6,387.59
Tom thumb memorial	100885	21.00		£6,366.59
Computer fee Antony PC	100886	100.00		£6,266.59

Clerking Nov 2022	100887	279.54		£5,987.05
Hmrc Nov 2022	100888	42.80		£5,944.25
D Richards Charles III Proc costs	100884	45.65		£5,898.60
Rame Community fund	100889	150.00		£5,748.60
<b>TOTAL</b>		<b>£15,914.66</b>	<b>£12,942.20</b>	

Bank Statement 4/11/2022	Current	£5,086.52
Bank Statement 4/11/2022	Savings	£1,356.07
<b>Uncleared cheques/ Income received</b>		<b>-£693.99</b>

**TOTAL FUNDS 30/11/2022** £5,748.60

Solar benefit funds available 30/11/22 £0.00

PARISH COUNCIL FUNDS 30/11/22 £5,748.60

( Excluding Solar Community benefit fund)

Awaiting Vat reimbursement £870.25

**TOTAL FUNDS post income due** £6,618.85

**Highlighted items are uncleared items**

## 52.22 f Asset register was reviewed and approved by the full PC.

The register has been amended to include the purchase of the bus shelter at Tregonhawke and the insurers have been notified. Currently no additional cost to the 2022/23 premium.

St John Parish Council  
Asset Register as 07/11/22

Purchase  
Value

Bus shelter purchased 2008 W/Off	
Noticeboard purchased 2016	£1,075
Signage purchased May 2018	£153
Memorial Bollards St John purchased Nov 2018	£1,610
Phone box Freathy purchased Nov 2018	£1
Grit bins x 4 purchased pre 2016	£600
Signs purchased 2018	£600
Signs purchased 2018	£410
Road cones purchased 2018	£21
Freathy Noticeboard purchased June 2019	£1,040
Road signs purchased Apr 2019	£85
Neighbourhood watch signs 2019	£20
Lights 2020	£266
Bus shelter purchased Sept/ Oct 2021	£4,865
Lighting 2021	£269
Signage	£500
Bus shelter Tregonhawke purchased July 2022	£7,050
<b>TOTAL</b>	<b>£18,565</b>

## 52.22 g The Management Report was reviewed and approved by the full PC.

### St John Parish Council

#### Financial Management Report 17th Nov 2022

#### Including Community Benefit Funding

#### Original

2022/23

2022/23

Amended

Fcast

Budget

Actual

Budget

RECEIPTS	£	£		
Brought Forward	£8,721	£8,721	£8,721	£8,721
Precept	£8,500	£8,500	£8,500	£8,500
CTS Grants	£70	£25	£24	£24
Interest	£0	£0	£0	£0
Bus shelter grant	£5,000		£3,000	£3,000
Other grant	£600	£3,000	£600	£600
VAT refund	£3,000	£1,416	£3,000	£2,286
Community Benefit funding	£3,083		£3,083	£3,083
<b>TOTAL</b>	<b>£20,253</b>	<b>£12,942</b>	<b>£18,207</b>	<b>£17,493</b>
PAYMENTS				
VAT	£3,000	£2,142	£3,000	£2,300
Clerk Salary	£1,900	£1,489	£1,900	£2,126
Clerking expenses	£375	£323	£375	£375
Subscriptions CPD	£300	£260	£300	£300
Grass control/ Footpaths	£1,000	£53	£800	£1,000
Community benefit projects incl St John ford	£6,546	£3,463	£5,546	£5,546
Precept funded St John turning space.	£837	£847	£837	£847
Tregonhawke noticeboard	£1,000		£1,000	£1,000
Bus shelter	£5,500	£5,875	£5,875	£5,875
Hall Rent	£180	£100	£180	£180
Misc RBL wreath Xmas tree Queen posy	£250	£131	£300	£335
Election/ reserves	£500		£250	£250
Chairmans discretionary fund				
Graveyard repairs	£0		£0	£0
St John / Benskins wood and Ford wildlife sign	£200		£0	£0
Website and new email accounts	£500	£117	£350	£225
Jubilee celebration/ Coronation	£400	£452	£428	£475
Audit fee	£100	£75	£75	£75
Computer	£100	£100	£100	£100
Section 137	£260	£150	£250	£250
Insurance	£270	£252	£252	£252
Printing Postage and Stationery	£200	£86	£200	£130
<b>TOTAL</b>	<b>£23,418</b>	<b>£15,915</b>	<b>£22,018</b>	<b>£21,641</b>
<b>Profit/ ( Loss)</b>	<b>-£3,165</b>	<b>-£2,973</b>	<b>-£3,811</b>	<b>-£4,148</b>
<b>Cfwd</b>	<b>£5,556</b>		<b>£4,910</b>	<b>£4,573</b>

### **53.22 Budget 2023/24.**

Members considered the draft budget See Appendix A and agreed to amend it to include an additional £500 to build up the election reserves in case of a mid term election being called which could cost the PC between £5,500 and £6,000. This will help mitigate any financial exposure risk for the PC.

**54.22 Resolution to set Precept at £9,000 for 2023/24.** Proposed by Cllr Hirst and Seconded by Cllr Tanner. Approved by the full PC. **Action:** Clerk to complete the necessary paperwork.

**55.22 Community network panel update.** The boundaries for the Community have been discussed awaiting decision by Cornwall Council.

**56.22 Rame network group update.** Awaiting minutes.

**57.22 Mayor for Cornwall correspondence and comments.**

**Members discussed this issue.**

**Resolution to support the “ Let Cornwall decide” campaign and ask for a referendum on this matter. Proposed Cllr Richards Seconded Cllr Crane. Approved by the full PC.**

**Action:** Clerk to advise Cornwall Council of their opinion.

**58.22 Date of next meeting.** Thursday 16<sup>th</sup> February 2023 at 7.30pm St John Village hall.

## Appendix A

St John Parish Council  
 Draft Budget Report 2023/2024  
 Including Community Benefit Funding

Draft  
 Budget  
 2023/24

<b>RECEIPTS</b>	<b>£</b>
Brought Forward	£3,975
Precept	£9,000
CTS Grants	£24
Interest	£2
VAT refund	£500
Community Benefit funding	£3,083
<b>TOTAL</b>	<b>£12,609</b>
<b>PAYMENTS</b>	
VAT	£500
Clerk Salary	£2,339
Clerking expenses	£400
Subscriptions CPD	£300
Grass control/ Footpaths	£1,000
Community benefit projects	£3,083
Hall Rent	£200
Misc RBL wreath Xmas tree Queen posy	£330
Election/ reserves	£1,250
Chairmans discretionary fund	£250
Website and new email accounts	£350
Jubilee celebration/ Coronation	£500
Audit fee	£100
Computer	£100
Section 137	£250
Insurance	£300
Printing Postage and Stationery	£150
<b>TOTAL</b>	<b>£11,402</b>
<b>Profit/ ( Loss)</b>	<b>£1,207</b>
<b>Cfwd</b>	<b>£5,182</b>