

St John Parish Council

Minutes of the meeting of the St John Parish Council held at St John village hall on Thursday 18th Jan 2024 at 7.30 pm.

Those present : Cllr D Richards (Chairman), Cllr Hirst, Cllr Hoskin, Cllr Tanner , Cllr Crane and Cllr Everard ,County Cllr Ewert and Mrs Allen Clerk to St John Parish Council (PC) . 2 members of the public.

26.23 Apologies for absence. None.

27.23 Declarations of interest relating to items on the agenda. None.

28.23 County Councillor Ewert informed the floor:

- **Yellow lines at Tregantle.** Resolved and regular visits from traffic enforcement have been noted. No parking signs on the verge have been removed but it is illegal to cross a double yellow line so enforcement tickets will be issued.
- The Chief planning officer has issued the **Article 4 advice note** for the Policy 1 Whitsand bay. Members agreed it was a very useful document.
- The A374 Sconner farm road repairs should be completed shortly.
- A374 roadworks at Antony are due to start 5th Feb.
- Cornwall Council have a huge financial shortfall in budget from central government and costs.
- An affordable housing needs survey will be distributed soon to all residents.
- Bramble barn parking issue is still with enforcement.
- New refuse and recycling arrangements are due to start in SE Cornwall in April. Cllrs raised concerns of chalets collection. **Action:** Cllr Ewert will follow up with Biffa and feedback to members.
- Cllr Hirst thanked County Cllr Ewert for providing her with information that has resulted in a grant for £9,000 being successfully bid by Freathy youth and social club to build disabled facilities at the hall.

29.23 Public forum. Residents of 3 Pathfields (Edwards) in St John briefed members on a proposed access change that will require planning approval shortly.

30.23 Approval of Minutes. The minutes for the meeting held on 5th Oct 2023 were reviewed and approved by the full PC.

31.23 Planning report was reviewed and approved by the full PC.

Planning Applications			Application Validated	Application Decision
PA22/08461	Amity	Freathy	10/10/2022	Approved
PA22/07888	Trelowen	Freathy	15/09/2022	Refused
PA22/10077	St John Inn	St John	28/11/2022	* Approved
PA23/00634	Sand view	Freathy	25/01/2023	Approved
PA23/01436	Marpen	Freathy	01/03/2023	Approved
PA23/01723	Loventor	Freathy	06/03/2023	Refused
PA23/02107	Brimbles	St John	10/03/2023	Approved
PA23/03061	Church cottage Tree	St John	13/04/2023	Approved by CCC
PA23/03462	St John Inn	St John	12/05/2023	Approved
PA23/03504	St John Inn	St John	01/05/2023	Approved
PA23/04225	Loventor	Freathy	04/05/2023	Approved
PA23/07030	St John village hall trees	St John	27/08/2023	Approved by CCC
PA23/06225	Stone farm slurry field	St John	05/09/2023	
PA23/06850	Whitsand bay holiday pk	Freathy	20/09/2023	
PA23/08572	Loventor	Freathy	04/12/2023	
PA23/09841	Withnoe lane barn	Freathy	11/01/2024	

PA23/09841 Withnoe lane barn was reviewed and no objections were raised by the full PC.

PA23/08572 Loventor was reviewed. It was noted that this chalet has been rebuilt in the past. Serious concerns about cliff stability, if approved by Cornwall Council planning members felt it will set a precedent for 2 story dwellings which are not in keeping with Article 4 guidelines and the new advice note issued. Concerns were raised over the roof height that appears to be higher than existing levels and the disposal of the rubble that will be dug out should this application be approved. The full PC unanimously agreed to oppose this application.

32.23 Matters arising from the previous meeting.

32.23 a 21.23 a 8.23 a 76.22 a Military Road parking issues and signage update. Resolved.

32.23 b 21.23 b 8.23 b 76.22 b Jacks Lane drainage issue update. Cllr Richards has chased to view the CCTV footage on a number of occasions. Highways apologise but are waiting on contractors and funding.

32.23 c 21.23 c 8.23 c 76.22 c Electric Car charging points update. **Action** : Cllr Crane to pursue.

32.23 d 21.23 d 8.23 d 76.22 e St John Ford turning place bench. **Action** : Cllrs Richards, Tanner and Everard to follow this up.

32.23 e 21.23 7.23 c Bramble barn parking safety issues. **See 28.23.**

33.23 Policies for review: None.

34.23 Correspondence.

- Millbrook PC asked if St John PC would like their old skateboard pipes. Members decided no.
- Torpoint town council requested that St John PC consider supporting their bid for an all weather pitch in Torpoint. The full PC unanimously agreed to donate £100 towards this project.

35.23 2023/24 Finance.

35.23 a Bank account. Due to persist difficulties with Barclays it was agreed by all members to look at an alternative bank with a view to moving from Barclays. **Action:** Clerk to pursue this option with Unity bank.

35.23 b Solar benefit fund.

Balance of available funds £ 3083.20 now the 2024 allocation of funding from British renewables has been received by the PC.

Possible projects for this funding in St John : A handrail for steps in Benskins wood to be looked into and possible removal of finger post boards. **Action :** Cllrs Richards and Everard to follow up.

Solar panel meeting to be convened in Apr/ May 2024.

35.23 c Payments were reviewed and approved unanimously by the full PC.

Payments to be approved Nov- March 24

Freathy youth and social community	100936	£20.00		£20.00
Royal British Legion	100937	£55.00		£55.00
C Allen clerking Oct 2023	100938	£171.83		£171.83
HMRC Oct 2023	100939	£31.80		£31.80
C Allen clerking Nov 2023	100941	£158.33		£158.33
HMRC Nov 2023	100942	£31.80		£31.80
All seasons gardening	100940	£850.00		£850.00
Millbrook Ndp	100943	£15.20		£15.20
R Hoskin xmas tree	100944	£300.00		£300.00
HMRC Dec 23	100945	£51.80		£51.80
C Allen clerking Dec 23	100946	£260.83		£260.83
Green thumb	100947	£25.00	4.17	£20.83
D Richards Xmas lights and refreshments	100948	£35.98	4.66	£31.32
Print options plans	100949	£24.00	4.00	£20.00
HMRC Jan 24	100950	£37.00		£37.00
C Allen clerking Jan 24	100951	£191.63		£191.63
Torpoint town council	100952	£100.00		£100.00

Total		£2,360.20	£8.83	£1,998.74
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Additional expenditure :
Green thumb 2024 subject to invoice
Hmrc subject to invoice
Clerking subject to invoice
Bench subject to invoice max budget £500

35.23 d Bank Reconciliation report 2023/24 was reviewed and approved unanimously by the full PC.

BANK RECONCILIATION 31/1/2024	CHEQUE	Payments	Receipts	Combined
Payee and details		Dr	Cr	Bank balance
Funds bfwd 31/3/2023				£4,764.43

St John vilage trust Defib costs	100907	£152.44		
C Allen March clerking	100908	£243.04		
HMRC March 2023	100909	£32.00		

Calc annual subscription	100911	£254.48		£4,509.95
Noticeboards online	100912	£834.00		£3,675.95
Freathy youth and social community	100913/25	£250.00		£3,425.95
St John village trust	100925	£250.00		£3,175.95
Freathy youth and social community	100915	£20.00		£3,155.95
Zurich insurance	100917	£366.89		£2,789.06
C Allen clerking Apr 2023	100918	£219.35		£2,569.71
Precept			£4,500.00	£7,069.71
Hmrc	100919	£42.00		£7,027.71
St John hall rent	100920	£100.00		£6,927.71
Green thumb	100921	£21.00		£6,906.71
R I Hancock	100922	£75.00		£6,831.71
C Allen clerking May 23	100923	£224.04		£6,607.67
Hmrc May 2023	100924	£42.00		£6,565.67
Interest			£9.27	£6,574.94
C Allen clerking June 23	100926	£212.55		£6,362.39
Hmrc June 2023	100927	42.00		£6,320.39
C Allen clerking July 23	100930	£171.83		£6,148.56
Hmrc July 23	100929	£31.80		£6,116.76
Green thumb	100928	£25.00		£6,091.76
C Allen clerking Aug 2023	100931	£171.83		£5,919.93
Hmrc Aug 2023	100932	£31.80		£5,888.13
Antony Parish Council PC use	100933	£100.00		£5,788.13
C Allen clerking Sept 2023	100934	£180.83		£5,607.30
Hmrc Sept 2023	100935	£31.80		£5,575.50
Precept			£4,500.00	£10,075.50
Interest			£10.93	£10,086.43

Comm chest grant			£250.00	£10,336.43
Freathy youth and social community	100936	£20.00		£10,316.43
Royal British legion	100937	£55.00		£10,261.43
C Allen clerking Oct 2023	100938	£171.83		£10,089.60
HMRC Oct 2023	100939	£31.80		£10,057.80
C Allen clerking Nov 2023	100941	£158.33		£9,899.47
HMRC Nov 2023	100942	£31.80		£9,867.67
All seasons gardening	100940	£850.00		£9,017.67
Millbrook Ndp	100943	£15.20		£9,002.47
\R Hoskin xmas tree	100944	£300.00		£8,702.47
HMRC Dec 23	100945	£51.80		£8,650.67
C Allen clerking Dec 23	100946	£260.83		£8,389.84
Green thumb	100947	£25.00		£8,364.84
Interest			£14.21	£8,379.05
Vat refund			£199.36	£8,578.41
D Richards xmas lights & refreshment	100948	£35.98		£8,542.43
Print options plans	100949	£24.00		£8,518.43
HMRC Jan 24	100950	£37.00		£8,481.43
C Allen clerking Jan 24	100951	£191.63		£8,289.80
Solar benefit fund			£3,083.20	£11,373.00
Torpoint town council	100952	£100.00		£11,273.00
TOTAL		£6,058.40	£12,566.97	

Deposit Account Bank statement Reserves	£4,094.57
Current Account bank statement	£7,531.06
(less O/s cheques/ O/s Income)	-£353
TOTAL	£11,273
Community Benefit Fund	£3,083
Total Funds excluding CB fund	£8,190

35.23 e Motion to set the annual Precept/ budget for 2024/25.

The forecast carried forward balance for 2023/24 is estimated to be £7,000 excl Solar benefit funds.

Members agreed that there was ample surplus to cover any costs of an unscheduled election so the full PC unanimously agreed not to increase the precept and request £9,000 for 2024/25. Proposed Cllr Hirst. Seconded Cllr Richards.

35.23 f Management report 2023/24 was reviewed and approved unanimously by the full PC.

St John Parish Council
Financial Management Report 31st Jan 2024

2022/23		2023/24		Budget	
Including Community Benefit Funding		Actual	2023/24		%
Audited					
£	RECEIPTS	£			
£8,721	Brought Forward	£4,764	£4,764		
£8,500	Precept	£9,000	£9,000		100
£25	CTS Grants	£0	£24		0
£6	Interest	£20	£2		1,010
£3,000	Grant bus shelter/bench	£250	£0		0
£0	Other grant	0	£0		0
£2,286	VAT refund	£214	£500		43
£3,083	Community Benefit funding	£3,083	£3,083		100
£16,900	TOTAL	£12,567	£12,609		100
	PAYMENTS				
£2,149	VAT	£198	£350		57
£2,279	Clerk Salary	£1,869	£2,339		80
£491	Clerking expenses	£377	£400		94
£275	Subscriptions CPD	£216	£300		72
£970	Grass control/ Footpaths	£909	£1,000		91
£5,851	Community benefit projects	£695	£3,778		18
£847	Precept funded St John turning space.	£0	£0		0
£5,875	Bus shelter	£0	£0		0
£120	Hall Rent	£140	£200		70
£391	Misc RBL wreath Xmas tree Queen posy NDP	£402	£330		122
£0	Election/ reserves	£0	£1,250		0
£0	Chairmans discretionary fund	£0	£250		0
£285	Website and new email accounts	£0	£350		0
£452	Village celebrations	£500	£500		100
£75	Audit fee	£75	£100		75
£100	Computer	£100	£100		100
£302	Section 137	£100	£250		40
£252	Insurance	£367	£300		122
£143	Printing Postage and Stationery	£111	£150		74
£20,857	TOTAL	£6,058	£11,947		51
-£3,957	Profit/ (Loss)	£6,509	£662		
£4,764	Cfwd	£11,273	£5,426		

36.23 Date of next meeting 18th April at St John Village hall at 7.30pm.